



Board of Contract and Supply

Regular Meeting

~ Agenda ~

Monday, March 7, 2016

2:00 PM

City Council Chambers (3rd Floor)

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

1. From Wendy Nilsson, Superintendent, Department of Parks:

Dated March 2, 2016, recommending Yard Works, Inc., low bidder, for Landscape Enhancements at Roger Williams Park, in a total amount not to exceed \$159,460.00. (Minority Participation is 0%) (385; DEM)

2. Dated February 29, 2016, recommending Cosco, Inc., sole bidder, for Neutaconkanut Hill Gate & Fence Installation, in a total amount not to exceed \$15,401.00. (Minority Participation is 0%) (CDBG)

3. Dated February 29, 2016, recommending Central Nurseries, Inc., sole bidder, for Building & Site Improvements to Scalabrini Piazza and Cerbo Square, in a total amount not to exceed \$35,857.00. (Minority Participation is 0%) (CDBG)

4. Dated February 29, 2016, recommending All Island Landscape, Inc., low bidder, for Street Tree Planting Spring 2016, in a total amount not to exceed \$64,660.00. (Minority Participation is 10%) (101-703-53401,676-676-53401, CDBG-WARD1)

5. From Brian Hull, Director of Community Development, Department of Planning and Development:

Dated March 1, 2016, recommending True Quality Construction, sole bidder, for RFP for Independent Review of Expenses of Affordable Housing Developments, in a total amount not to exceed \$15,075.00. (Minority Participation is 100%) (FEDERAL FUNDS WILL BE REIMBURSED BY HUD)

6. From Jim Silveria, Chief Information Officer, Information Technology:

Dated February 24, 2016, recommending TBNG Consulting, low bidder, for Support Barracuda Message Archiver 650 Energize Updates and Instant Replacement, 3 Year Contract, in a total amount not to exceed \$14,350.00, FY 2016. (Minority Participation is 0%) (101-204-52040)

7. **From Ricky Caruolo, General Manager, Water Supply Board:**

Dated February 29, 2016, recommending Dimeo Construction, low bidder, for Construction Management At-Risk Services for the Providence Water Central Operations Facility, in a total amount not to exceed \$16,300,000.00. (Minority Participation is 0%) (845-845-28003) (REQUIRES CITY COUNCIL APPROVAL)

8. Dated February 29, 2016, recommending Environmental Instrument Services, Inc., low bidder, for Provide Parts & Services to Chlorine Feed Equipment at PJ Holton Purification Plant (Blanket 2016-2018), in a total amount not to exceed \$50,000.00 over 2 years. (Minority Participation is 0%) (601-530-52911)

9. Dated February 29, 2016, recommending Creative Business Design, low bidder, for Request for Proposals for System Furniture for Providence Water's Central Operations Facility, in a total amount not to exceed \$250,000.00. (Minority Participation is 0%) (845-845-28003)

10. **From Judith Petrarca, Purchasing Administrator, School Department:**

Dated February 29, 2016, recommending Institute for the Study & Practice of Nonviolence, sole bidder, for RFP for Contract Services for Professional Development and Educator Training on Student Engagement, De-Escalation and Redirection Strategies to Support Learning and Student Culture at Del Sesto, Roger Williams and Gilbert Stuart Middle Schools/Federal Programs-Title I and School Improvement Grants, in a total amount not to exceed \$90,305.00. (Minority Participation is 0%) (TITLE I & SIG)

11. Dated February 19, 2016, recommending American Tele-Connect, Inc., low bidder, for RFP for Security Cameras for West Broadway & Gilbert Stuart Middle Schools/Plant Maintenance & Operations/Local, in a total amount not to exceed \$61,825.00. (Minority Participation is 0%) (LOCAL)

12. Dated February 23, 2016, recommending Sir Speedy, low bidder, for Printing of Graduation Programs-1 Year With Two 1 Year Options/Local, in a total amount not to exceed \$4,991.27 (Linen) for 1 Year. (Minority Participation is 0%) (LOCAL)

COMMUNICATIONS

13. **From Stephanie Fortunato, Interim Director, Department of Art, Culture & Tourism:**

Interim Director of Art, Culture & Tourism Fortunato, under date of February 29, 2016, requesting approval to pay Steer Digital, for the production of multimedia projects for the Southside Cultural Center as part of the Department's Artplace America Grant for Illuminating Trinity Square, this is the first of three equal payments due, in a total amount not to exceed \$11,200.00. (246-00002-16)

14. **From Wendy Nilsson, Superintendent, Department of Parks:**

Superintendent of Parks Nilsson, under date of February 25, 2016, requesting approval of a contract, with the University of Rhode Island, for Horticultural Education Workshops and Outreach at the Roger Williams Botanical Center, for the calendar year 2016, this includes the Master Gardener Program and staffing of the admissions booth, in a total amount of to exceed \$72,456.00. (819-819-53500)

15. **From Brian Hull, Director of Community Development, Department of Planning and Development:**

Director of Community Development Hull, under date of February 29, 2016, requesting approval of a Change Order, for RFP for Facilities Audit of Select City-Owned Property, in the amount of \$32,900.00, this will include inspections of 14 fire stations, the original award of November 2, 2015 was for \$49,997.00, this project is federally funded and fully reimbursed from the U.S. Department of Housing and Urban Development, for a total new adjusted amount of \$82,897.00. (231-1010-52180)

16. Director of Community Development Hull, under date of February 29, 2016, requesting approval for Design by RI to be granted sole source vender status, to assist the City with recruiting and mentoring arts and design-based businesses that are the beneficiaries of the program funding, this program is federally funded and fully reimbursed from the U.S. Department of Housing and Urban Development, in a total amount not to exceed \$55,800.00. (231-1022-52250) (REQUIRES CITY COUNCIL APPROVAL)

17. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of March 2, 2016, requesting approval of Change Order No. 5, with Vanasse Hangen, Brustlin, Inc. (VHB), for Engineering Consulting Services Road Improvement Projects Spring 2014 Roads-Phase 3, in the amount of \$2,500.00, to include design services to develop plans for installing electrical power receptacles in the plaza at the Westminster Street/Manton Avenue intersection, for a revised total amount not to exceed \$1,108,120.00. (EAGLE SQUARE TIF)

18. **From Lawrence J. Mancini, Director, Finance Department:**

Director of Finance Mancini, under date of March 3, 2016, requesting approval of ratification of the award, for renewal of commercial insurance coverage for the term February 13, 2016 to February 13, 2017, with Cross Insurance, Inc.-RI, this represents the annual premium for Commercial Property Insurance coverage of the Public Safety Complex, coverage will be provided by Great American Insurance Company and the policy is issued in the name of the Providence Redevelopment Agency, Cross Insurance is the new agent of record and has acquired the book of business from the previous agent of record Troy, Pires and Allen, which has represented the PRA for this coverage since the inception of the Public Safety Complex, for a total amount not to exceed \$64,967.00. (101-1801-53401)

19. **From Ricky Caruolo, General Manager, Water Supply Board:**

General Manager of Water Supply Board Caruolo, under date of February 26, 2016, requesting approval of a contract, with Gemini Group, to provide regulatory compliance, graphic design, printing and project management for the annual water quality report, they are the only vendor that provides a thorough compliance review of the water quality report so that any required language is not overlooked, they ensure that Providence Water is in compliance with all Rhode Island State and Federal Drinking Water Regulations in accordance with the Environmental Protection Agency, in a total amount not to exceed \$8,500.00 per year. (Minority Participation is 0%) (601-020-52210)

20. General Manager of Water Supply Board Caruolo, under date of February 23, 2016, requesting approval of a contract, with Cox Business Services, for the expansion of the bandwidths of data services at the newly acquired 1125 Dupont Drive, Providence, for data lines and large data transfers between all facilities and Dupont Drive, and communications for telephones at the new facility on the telephone server, pricing is based on the MPA #308, in a total amount not to exceed \$140,880.00. (Minority Participation is 0%) (845-845-28003) (REQUIRES CITY COUNCIL APPROVAL)

21. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of February 23, 2016, requesting approval to take advantage of the second option year 2016/2017, with Edward Deutch Uniforms d/b/a Leader Uniforms, for Crossing Guard Uniforms-3 Year Contract With Two Option Years/Support Services-Local, in a total amount not to exceed \$45,000.00 with the same terms and conditions as the original award. (Minority Participation is 0%) (LOCAL)

22. Purchasing Administrator Petrarca, under date of February 23, 2016, requesting approval of a contract, for Personnel Services-Temp., with the following vendors, to take advantage of bids by requiring vendors to allow cities and towns to sign on to their blanket prices, in unit prices as needed awarded by the State of Rhode Island, MPA-157. (VARIOUS CODES-PENDING FUNDING)

Coworx Staffing Services, LLC
Flagship Staffing Services, Inc.

RI Temps, Inc.
Westaff (USA), Inc.

23. Purchasing Administrator Petrarca, under date of February 19, 2016, requesting approval of payment to the University of Connecticut, for 26 teachers to attend a five day conference (Confratute) to provide intensive training in enrichment-based, differentiated teaching, including strategies to promote high student engagement and use technology to personalize instruction, fee includes all registration fees, materials, supplies, transportation and meals for the week, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (SCHOOL IMPROVEMENT GRANT PART G)

CONTINUED MATTER

24. **From Stephanie Fortunato, Interim Director, Department of Art, Culture & Tourism:**

Interim Director of Art, Culture & Tourism Fortunato, under date of February 10, 2016, requesting approval to pay Andy Russ, hired as Festival Manager for the upcoming City of Providence produced arts festival PVD Fest being held June 25, 2016 in Downtown Providence, in a total amount not to exceed \$11,000.00. (246-00006-16)

B. OPENING OF BIDS:

1. **Department of Parks:**

BUILDING LEASE OF THE SNACK BAR LOCATED AT THE ALEX AND ANI CITY CENTER.

2. **Department of Parks:**

ROGER WILLIAMS PARK STORMWATER RETROFIT SITE12.

3. **Department of Parks:**

WATER SERVICE INSTALLATIONS FOR VARIOUS CITY PARKS.

4. **Department of Parks:**

CEMETERY RECORDS MANAGEMENT SYSTEM.

5. **Department of Planning and Development:**
PLEASANT VIEW ELEMENTARY SCHOOL PLAY AREAS PROJECT.
6. **Department of Planning and Development:**
VEAZIE STREET ELEMENTARY SCHOOL PLAY AREAS PROJECT.
7. **Healthy Communities Office:**
CHARLES STREET FARM BUILDOUT.
8. **School Department:**
REPAIRS, MAINTENANCE & INSTALLATION TO INTERCOM-3 YEAR CONTRACT (BLANKET)-TECHNOLOGY-LOCAL.
9. **School Department:**
CAB SERVICE-3 YEAR CONTRACT-HEALTH OFFICE AND SPECIAL EDUCATION-LOCAL/FEDERAL PROGRAMS-IDEA.
10. **School Department:**
PEDIATRIC PHYSICIAN/CONSULTANT-3 YEAR CONTRACT-LOCAL.
11. **School Department:**
RECONDITIONING OF ATHLETIC EQUIPMENT-3 YEAR CONTRACT (BLANKET) - VARIOUS HIGH SCHOOLS-LOCAL.
12. **School Department:**
RFP FOR SECURITY GUARD SERVICES (INCLUDING BOTH ARMED AND UNARMED GUARD HOURLY RATES) 3 YEAR CONTRACT/GENERAL ADMINISTRATION-LOCAL.
13. **School Department:**
RFP FOR ATHLETIC TRAINER SUPPORT 3 YEAR BLANKET/LOCAL-VARIOUS LOCATIONS.

C. ADVERTISEMENTS

TO BE OPENED ON MONDAY, MARCH 21, 2016:

DEPARTMENT OF PARKS

BILLY TAYLOR PARK IMPROVEMENTS.

SYNTHETIC FIELD INSTALLATION AT DONIGIAN PARK.

BUILDING LEASE OF THE BUS DRIVERS LOUNGE AKA THE
WJAR KIOSK LOCATED AT BILTMORE PARK.

WATER PLACE DOCK LEASE.

SCHOOL DEPARTMENT

GLASS, GLAZING SUPPLIES/REPAIR PARTS & TOOLS-3YEAR
CONTRACT-PLANT MAINTENANCE & OPERATIONS.

DOORS, FRAMES AND HARDWARE-3 YEAR CONTRACT-PLANT
MAINTENANCE & OPERATIONS-LOCAL.

BEST LOCK/INTERCHANGEABLE CORE/MASTER KEYED
SYSTEM-3 YEAR CONTRACT-PLANT MAINTENANCE &
OPERATIONS-LOCAL.

RFP FOR MONEY COLLECTION FOR FOOD SERVICES/3 YEAR
CONTRACT/FOOD SERVICE.

TO BE OPENED ON MONDAY, APRIL 4, 2016:

DEPARTMENT OF PUBLIC PROPERTY

AUTOMOTIVE BATTERIES (BLANKET CONTRACT 2016-2018).

AUTOMOTIVE GLASS (BLANKET CONTRACT 2016-2018).

AUTOMOTIVE OILS & LUBRICANTS (BLANKET CONTRACT
2016-2018).

AUTOMOTIVE TIRES FOR ALL APPLICATIONS (BLANKET
CONTRACT 2016-2018).

BURNER REPAIR (BLANKET CONTRACT 2016-2018).

CARPENTRY SERVICES (BLANKET CONTRACT 2016-2018).

ELECTRICAL REPAIR (BLANKET CONTRACT 2016-2018).

FENCE REPAIR (BLANKET CONTRACT 2016-2018).

WATER SUPPLY BOARD

OCCUPATIONAL HEALTH FACILITY TO PROVIDE THE SERVICE
OF PRE-EMPLOYMENT PHYSICALS.

PER ORDER THE BOARD OF CONTRACT AND SUPPLY
Mayor Jorge O. Elorza, Chairman

The foregoing Committee may seek to enter into Executive Session.

Offices and City Council Chambers are accessible to individuals with disabilities. If you are in need of interpreter services for the hearing impaired, please contact the Office of Neighborhood Services at 421-7768 not less than 48 hours in advance of the hearing date.