



## Board of Contract and Supply

### Regular Meeting

~ Agenda ~

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Monday, May 16, 2016

2:00 PM

City Council Chambers (3rd Floor)

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**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**1. From Wendy Nilsson, Superintendent, Department of Parks:**

Dated May 9, 2016, recommending Gordon R. Archibald, Inc., low bidder, for Traffic Consulting Services for Proposed Shared Use Roadway in Roger Williams Park, in a total amount not to exceed \$25,085.00. (Minority Participation is 0%) (385-385-52883)

2. Dated May 9, 2016, recommending Yard Works, Inc., sole bidder, for Park Improvements Cadillac Drive, in a total amount not to exceed \$24,000.00. (Minority Participation is 0%) (CDBG-WARD 9)

3. Dated May 9, 2016, recommending Lucent Brothers, low bidder, for School Bus Walking Path, in a total amount not to exceed \$36,680.00. (Minority Participation is 0%) (CDBG-WARD 10)

4. Dated May 9, 2016, recommending B.B., Inc., low bidder, for Candace Street Park Improvements, in a total amount not to exceed \$19,800.00. (Minority Participation is 0%) (CDBG-WARD 12)

5. Dated May 9, 2016, recommending R.A. Defusco Fence & Son, low bidder, for North Burial Ground Fence Improvements, in a total amount not to exceed \$17,000.00. (Minority Participation is 0%) (801-801-53500)

6. Dated May 4, 2016, recommending Cornish Associates, sole bidder, for Building Lease of the Bus Drivers Lounge aka the WJAR Kiosk located at Biltmore Park, in a total amount not to exceed \$145,000.00 (10 Year Lease & renovations) - Revenue Generating. (Minority Participation is 0%) (658-658-45200)

**7. From Alan Sepe, Director of Operations, Department of Public Property:**

Dated May 9, 2016, recommending Blueskies Construction & Design, LLC, low bidder, for Community Room Renovations and ADA Upgrades at Joslin Recreation Center, in a total amount not to exceed \$139,400.00. (Minority Participation is 100%) (CDBG)

8. **From Tolulope Olasanoye, Purchasing Director, Department of Public Property:**

- Dated May 5, 2016, recommending Action Auto Parts, low bidder, for Automotive Batteries (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$80,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
9. Dated May 5, 2016, recommending AAA Auto Glass, Co., sole bidder, for Automotive Glass (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$80,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
10. Dated May 5, 2016, recommending Dennison Lubricants, low bidder, for Automotive Oils & Lubricants (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
11. Dated May 5, 2016, recommending Industrial Burner Services, sole bidder, for Burner Repair (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$80,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
12. Dated May 5, 2016, recommending Carpentry Services, sole bidder, for Carpentry Services (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
13. Dated May 5, 2016, recommending Jefferson Electric Corp., sole bidder, for Electrical Repair (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
14. Dated May 5, 2016, recommending United Fence Company, low bidder, for Fence Repairs (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
15. Dated May 5, 2016, recommending Banner Systems, Inc., low bidder, for Janitorial Services (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$100,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
16. Dated May 5, 2016, recommending Overhead Door Company of RI, sole bidder, for Overhead Door Repairs (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$85,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
17. Dated May 5, 2016, recommending McKenna Roofing, Inc., low bidder, for Roof Repair (Blanket Contract 2016-2018), in a unit price bid, for a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)

18. Dated May 5, 2016, recommending the following low bidders, for Stenographer (Blanket Contract 2016-2018), in a unit price bid for a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
- Merandi Court Reporting  
Catuogno Court Reporting
19. Dated May 5, 2016, recommending the following low bidders, for Towing Services (Blanket Contract 2016-2018), in a total amount not to exceed \$80,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)
- Coletta Towing  
State Towing
20. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**
- Dated May 4, 2016, recommending E-Z Dumper & Trailers, Inc., sole bidder, for Utility Trailer and Generator, in a total amount not to exceed \$6,892.25. (Minority Participation is 0%) (250-302-52870/250-3002-16)
21. **From Judith Petrarca, Purchasing Administrator, School Department:**
- Dated May 5, 2016, recommending Sportek Surfaces, sole bidder, for Field House Track Maintenance/Field House Fund, in a total amount not to exceed \$17,500.00. (Minority Participation is 0%) (FIELD HOUSE FUND)
22. Dated May 3, 2016, recommending Columbus Door Company and Accredited Lock Supply Company, low bidders, for Best Lock/Interchangeable Core/Master Keyed System-3 Year Contract-Plant Maintenance & Operations-Local, in unit pricing not to exceed \$25,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)
23. Dated May 5, 2016, recommending New England Sign Supply Company, low bidder, for RFP for Roland Versa Camm VSI Series 54" Printer/Cutter/Federal Programs-Categorical Funds, in a total amount not to exceed \$19,998.76. (Minority Participation is 0%) (PERKINS GRANT)
24. Dated May 2, 2016, recommending Stericycle Environmental Solutions, low bidder, for Chemical and Hazardous Material Removal-3 Year Contract-Plant Maintenance & Operations, in unit pricing not to exceed \$35,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)
25. Dated April 26, 2016, recommending Evergreen Specialty Services, low bidder, for RFP for Doosan P85WDO-T4F Portable Air Compressor/Federal Programs-Perkins, in a total amount not to exceed \$17,350.00. (Minority Participation is 0%) (PERKINS GRANT)

26. Dated April 26, 2016, recommending Krystal Glass & Door Company and Columbus Door Company, low bidders, for Glass, Glazing Supplies/Repair Parts & tools-3 Year Contract-Plant Maintenance & Operations, in a total amount not to exceed \$40,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)
27. Dated April 26, 2016, recommending Columbus Door Company, low bidder, for Doors, Frames and Hardware-3 Year Contract-Plant Maintenance & Operations-Local, in unit pricing not to exceed \$30,000.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)

## COMMUNICATIONS

28. **From Stephanie Fortunato, Interim Director, Department of Art, Culture & Tourism:**

Director of Art, Culture & Tourism Fortunato, under date of April 26, 2016, requesting approval to piggyback MPA-296 as a Rhode Island Agreement Amendment, with Imperial Security, INC., for the security needs for PVDfest 2016 on June 2-5, specifically for Friday, June 3rd and Saturday June 4th, in a total amount not to exceed \$7,500.00. (246-00006-16)

29. **From Brian Hull, Director of Community Development, Department of Planning and Development:**

Director of Division of Community Development Hull, under date of May 5, 2016, requesting approval to Rescind the Award of March 7, 2016, with True Quality Construction, for the Independent Review of Expenses of Affordable Housing Development RFP, due to non-compliance with the requirements of the RFP.

30. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of May 4, 2016, requesting approval of Change Order No. 1, with Narragansett Improvement, in the amount of \$10,000.00, to cover asphalt services for the remainder of the 2015/2016 Fiscal Year, for a revised total amount not to exceed \$70,000.00. (1-101-508-54280)

31. Director of Public Works Knight, under date of May 9, 2016, requesting approval of Change Order No. 1, with Xerox, in the amount of \$150,000.00, to cover environmental ticket violation services for the 2015/2016 Fiscal Year, for a revised total amount not to exceed \$354,000.00. (1-101-106-53430)

32. **From Commissioner Steven M. Pare, Acting Chief, Providence Fire Department:**

Acting Chief of Fire Commissioner Pare, under date of April 27, 2016, requesting approval of payment, to Simplex Engine & Machine, for the purchase and replacement of a new engine for Ladder 6, while in operation Ladder 6 lost power and was brought in for service, it was discovered that the Core block engine was cracked and needed to be replaced, in a total amount not to exceed \$35,000.00. (101-303-54700)

33. **From Jim Silveria, Chief Information Officer, Information Technology:**

Chief Information Officer Silveria, under date of April 28, 2016, requesting approval of a two year extension of the November 19, 2012 contract, with Fleet Business Products, Inc., to cover paper purchases through the end of FY 18, in a total amount not to exceed \$10,000.00 per fiscal year. (101-204-54020)

34. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of April 28, 2016, requesting approval of a Budgetary Change Order 4, with Simplex Grinnell, LP, in the amount of \$5,000.00, for Sprinkler Systems, Fire Extinguishers, Fire Alarms, Kitchen Suppression Systems and Emergency Repair/Plant Maintenance/Local, to cover emergencies not covered under the contract, for a total amount not to exceed \$190,000.00 for the option year contract and \$31,500.00 to cover emergencies not covered under the contract, for an adjusted total amount not to exceed \$221,500.00 for the 2015/2016 school year. (Minority Participation is 0%) (LOCAL)

35. Purchasing Administrator Petrarca, under date of May 3, 2016, requesting approval to Piggyback the State of Rhode Island MPA #57-7-1838, with Apple Computer, Inc., for Computer Hardware, on an as needed for the 2016-2017 School Year, for the purchase of Apple Products. (Minority Participation is 0%) (LOCAL OR FEDERAL)

36. Purchasing Administrator Petrarca, under date of May 3, 2016, requesting approval to Piggyback the State of Rhode Island, MPA-345, with the following vendors, to award supplies, for Computer Hardware, on an as needed basis in unit pricing for the 2016/2017 school year. (Minority Participation is 0%) (LOCAL AND FEDERAL/TITLE I-PENDING FUNDING)

Dell Marketing LP  
Microsoft Corporation

Hewlett Packard Company  
HP, Inc.

37. Purchasing Administrator Petrarca, under date of May 4, 2016, requesting approval of a Budgetary Change Order 1, with Cell Staff, in the amount of \$43,000.00 for the 2015/2016 school year, for RFP for Occupational Therapy Services-3 Year Contract-Special Education/Federal Programs-IDEA and Local, the additional funds are needed due to the fact that one Occupational Therapist employed by the District has been out all year and another Occupational Therapist employed by the District has been out half the year and has now resigned, for a total adjusted amount not to exceed \$117,900.00 for the 2015/2016 school year. (Minority Participation is 0%) (LOCAL)
38. Purchasing Administrator Petrarca, under date of May 4, 2016, requesting approval of the 1st Option Year for the same terms and conditions, with East Bay Educational Collaborative, for RFP for Title-I Services to Assist Teachers in Developing Effective Instructional Practices in Mathematics & Science and in Reading, Writing, Listening and Speaking at Ace Academy-1 Year Bid with Two-1 Year Options/Federal Programs-Title I, for a total amount not to exceed \$28,320.00. (Minority Participation is 0%) (TITLE I)
39. Purchasing Administrator Petrarca, under date of May 5, 2016, requesting approval to pay Harvard Graduate School of Education-Programs in Professional Education, for six members of the Teaching & Learning team to attend the Spring Harvard Instructional Rounds program in Boston, MA, the program introduces educational leaders to the key principles and practices of an effective classroom-oriented approach to observing, analyzing and improving teaching and learning, in a total amount not to exceed \$19,500.00. (Minority Participation is 0% ) (TITLE I)
40. Purchasing Administrator Petrarca, under date of May 3, 2016, requesting approval to amend the award of January 11, 2016, to pay Children's Friend an additional amount of \$5,000.00, for a Mental Health Consultant at Harry Kizirian Elementary School, to help support the social and emotional well-being of the students, parents and their families, the consultant will work with staff in helping to identify any children, parents and/or families throughout the school year that may need assistance, for a revised total amount not to exceed \$15,000.00 for the 2015/2016 school year. (Minority Participation is 0%) (FEINSTEIN FUNDS)
41. Purchasing Administrator Petrarca, under date of May 10, 2016, requesting approval to pay Skills USA, for School Department/Federal Programs/PCTA-Perkins Grant and State Categorical Fund, for registration, airfare and hotel for the Skills USA National Conference to be held in Kansas City, this conference showcases career and technical education students, in a total amount not to exceed \$28,390.00. (Minority Participation is 0%) (CTE STATE CATEGORICAL FUND & PERKINS GRANT)

## CONTINUED MATTERS

42. **From Wendy Nilsson, Superintendent, Department of Parks:**

Dated March 28, 2016, recommending United Construction, low bidder, for Billy Taylor Park Improvements, in a total amount not to exceed \$39,826.00. (Minority Participation is 0%) (CDBG)

43. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Chief of Police Clements, under date of March 23, 2016, requesting approval to encumber funds, with Westminster Auto Body, for auto body repairs to police vehicles, to cover estimated expenses until the end of FY 2016, this service was originally placed out for bids through Public Property in 2013 and on January 13, 2014 the Board of Contract and Supply approved to award the two (2) year blanket contract with Westminster Auto Body, the department continued to use Westminster Auto Body unaware that these services were not put out to bids for FY 2016, for a total amount not to exceed \$25,000.00. (101-302-52912)

### **B. OPENING OF BIDS**

1. **Department of Art, Culture & Tourism:**

WBRU SUMMER CONCERT SERIES IN WATERPLACE PARK.

2. **Department of Parks:**

YOUNG TREE MAINTENANCE, SPRING 2016.

3. **Department of Parks:**

DOWNSPOUT STORM WATER DIVERSION AND COMMUNITY OUTREACH PROGRAM.

4. **Department of Planning and Development:**

CONCEPT PLAN DEVELOPMENT FOR 6-10 CONNECTOR.

5. **Department of Public Property:**

AUTO BODY COLLISION REPAIRS FOR VARIOUS DEPARTMENTS (BLANKET CONTRACT 2016-2018).

6. **Department of Public Property:**

BOTTLED GASES FOR VARIOUS CITY DEPARTMENTS (BLANKET CONTRACT 2016-2018)

7. **Department of Public Property:**  
AUTOMOTIVE TIRES FOR ALL APPLICATIONS (BLANKET CONTRACT 2016-2018).
8. **Department of Public Property:**  
VINCENT BROWN RECREATION CENTER GYMNASIUM WALL PAD REPLACEMENT AND BOYS ROOM LOCKER REPLACEMENT.
9. **Department of Public Works:**  
REPAIRS TO MEETING STREET STAIRWAY & CAST IRON FENCE.
10. **Department of Public Works:**  
EMERGENCY REPAIRS TO THE CHARLES STREET SEWER.
11. **Providence Fire Department:**  
EIGHT (8) BATTERY POWERED PORTABLE SUCTION UNITS.
12. **Water Supply Board:**  
RFP FOR INSURANCE COVERAGES TO INCLUDE PROPERTY/LIABILITY AND WORKERS' COMPENSATION (BLANKET 2016-2019).
13. **Water Supply Board:**  
LABORATORY TESTING AND RELATED SERVICES (BLANKET 2016-2019)
14. **School Department:**  
RFP FOR STUDENT RECORDS DIGITAL DOCUMENT IMAGING SYSTEM/FEDERAL PROGRAMS/IDEA-OFFICE OF SPECIAL POPULATIONS.
15. **School Department:**  
REBID FOR WINDOW SHADES-3 YEAR CONTRACT-PLANT MAINTENANCE & OPERATIONS/LOCAL.
16. **School Department:**  
RFP FOR LEASE SPACE FOR SPECIAL EDUCATION-LOCAL.



17. **School Department:**

RFP FOR STAGE RIGGING & SOUND PRODUCTION FOR THE AUDITORIUM FOR MT. PLEASANT HIGH SCHOOL/FEDERAL PROGRAMS-CHAMPLIN FOUNDATION GRANT.

**C. ADVERTISEMENTS**

**TO BE OPENED ON TUESDAY, MAY 31, 2016:**

**DEPARTMENT OF ART, CULTURE & TOURISM**

CITY OF PROVIDENCE INDEPENDENCE DAY CELEBRATION.

SOUND & LIGHTING REINFORCEMENT FOR SIX (6) OUTDOOR CONCERTS FOR INDEPENDENCE DAY CELEBRATION, MONDAY, JULY 4, 2016.

**SCHOOL DEPARTMENT**

RFP FOR CISCO SMARTNET AGREEMENT-TECHNOLOGY OFFICE-LOCAL.

RFP FOR BARRACUDA BACKUP SOLUTION/OFFICE OF TECHNOLOGY/LOCAL.

**TO BE OPENED ON MONDAY, JUNE 13, 2016:**

**FIRE DEPARTMENT**

FIRE HELMETS.

TURN OUT GEAR.

DRESS UNIFORMS.

STATION UNIFORMS.

ULTRASENSE NITRILE GLOVES.

EMERGENCY MEDICAL SUPPLY.

MEDICAL OXYGEN SUPPLY.

MISCELLANEOUS BRAKES PARTS AND SERVICE.

FIRE BOOTS.

FIRE GLOVES.

**POLICE DEPARTMENT**

HORSE FEED FOR MOUNTED COMMAND.

BAGGED KILN-DRIED WOOD SHAVINGS FOR THE MOUNTED  
COMMAND.

VETERINARY SERVICES RENDERED TO NINE (9) POLICE  
HORSES.

SHOEING OF NINE (9) POLICE HORSES.

BALED HAY FOR POLICE HORSES.

CHEVROLET IMPALA LONG BLOCK ENGINES.

NONEMERGENCY VETERINARY SERVICES FOR PROVIDENCE  
ANIMAL CONTROL.

EMERGENCY VETERINARY SERVICES FOR PROVIDENCE  
ANIMAL CONTROL.

ANIMAL FOOD & KITTY LITTER FOR PROVIDENCE ANIMAL  
CONTROL.

TRANSCRIPTION SERVICES.

CLEANING OF PUBLIC SAFETY VEHICLES.

GRAPHICS TO POLICE VEHICLES.

REBUILT TRANSMISSIONS AND PARTS.

**PER ORDER THE BOARD OF CONTRACT AND SUPPLY**  
Mayor Jorge O. Elorza, Chairman

**The foregoing Committee may seek to enter into Executive Session.**

**Offices and City Council Chambers are accessible to individuals with disabilities. If you are in need of interpreter services for the hearing impaired, please contact the Office of Neighborhood Services at 421-7768 not less than 48 hours in advance of the hearing date.**