

BOARD OF CONTRACT AND SUPPLY

AGENDA

MAY 6, 2003

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM THOMAS E. DELLER, DIRECTOR, DEPARTMENT OF PLANNING & DEVELOPMENT:

1. Dated April 23, 2003, recommending Fuss & O'Neill Inc., recommended qualified bidder in accordance with bid specifications determined by the following list scores, for Luongo Square Project-Design Services, in a total amount not to exceed \$41,955.00. (Minority Participation is 5% WBE \$2,060.00) (CDBG)

Fuss & O'Neill, Inc.	335 Points
Garafalo & Associates	313 Points
Gates Leighton Associates, Inc.	300 Points

FROM JAMES F. RATTIGAN, CHIEF, FIRE DEPARTMENT:

2. Dated April 25, 2003, recommending Shipman's Fire Equipment Co., Inc., sole bidder, for Sixty Five (65) Scott/AV-2000 Face pieces with Kevlar Head Harness Assemblies and Comfort Seals, as per specifications, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (MASTER LEASE)

FROM ROLAND L. RAINVILLE, PURCHASING ADMINISTRATOR, SCHOOL DEPARTMENT:

3. Dated April 24, 2003, recommending the following low bidders, for AV Equipment-Gilbert Stuart, in a total amount not to exceed \$9,903.78. (Minority Participation is 0%) (TITLE I)

Valiant IMC	\$5,150.46
Crest AV Electronics	\$2,728.32
School Specialty	\$2,025.00

4. Dated April 24, 2003, recommending the following low bidders, for Classroom Furniture-Carl Lauro, in a total amount not to exceed \$14,919.55. (Minority Participation is 0%) (TITLE I)

School Specialty	\$277.05
Lakeshore Learning Materials	\$395.00

5. Dated April 23, 2003, recommending Yamaha Corp of America, sole bidder, for Music System-Gilbert Stuart, in a total amount not to exceed \$15,125.00. (Minority Participation is 0%) (FEDERAL)
6. Dated April 23, 2003, recommending Connecting with Kids Network, sole bidder, for Character Education-Special Education, in a total amount not to exceed \$36,436.50. (Minority Participation is 0%) (FEDERAL)

7. City Archivist Myers, under date of April 18, 2003, requesting approval to retain the services of Capital Records for offsite services to store the City of Providence's permanent records on an ongoing basis, for the period of July 1, 2003 through June 30, 2004, in a total amount not to exceed \$19,000.00. (GENERAL FUNDS)
8. City Controller Chiodo, under date of April 22, 2003, requesting approval of payment to MHC Software Inc., for a one-year supply of fold-n-seal payroll check and direct deposit stock and printing equipment for confidential distribution of Employee checks and deposit notices, in a total amount not to exceed \$29,775.62. (GENERAL FUND)
9. Acting Director of Inspection and Standards Shamoon, requesting approval to award to National Wrecking Company, low bidder of informal bids solicited, for Emergency Demolition for 87 Althea Street, in a total amount not to exceed \$5,700.00.
10. City Solicitor Fernandez, under date of April 15, 2003, requesting approval of payment to Vincent F. Ragosta, Jr., Esquire, for professional services rendered, in a total amount not to exceed \$6,020.00, as follows: (Breakdown available in City Clerk's Department)

In connection with prosecution of employment disciplinary proceedings.

1-9-03 through 2-4-03	Total Hours:	24.90
	Amount Due:	\$4,357.50

In connection with labor relations and employment law counsel and representation.

2-27-03 through 3-12-03	Total Hours:	3.50
	Amount Due:	\$612.50

In connection with pension divestment proceedings.

2-10-03 through 3-4-03 through 3-21-03	Total Hours:	6.00
	Amount Due:	\$1,050.00

11. City Solicitor Fernandez, under date of April 14, 2003, requesting approval of payment to St. Peter & Kasle, Inc., for professional legal services rendered, in a total amount not to exceed \$10,917.50, as follows: (Breakdown available in the City Clerk's Department)

Labor:

2/3/03 through 2/28/03	\$5,692.50
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Providence Fire Department:

2/4/03 through 2/28/03	\$2,612.50
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Providence Police/Labor:

2/5/03 through 2/27/03	\$2,612.50
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12. City Solicitor Fernandez, under date of April 3, 2003, requesting approval of payment to St. Peter & Kasle, Inc., for professional legal services rendered, in a total amount not to exceed \$8,772.50, as follows: (Breakdown available in the City Clerk's Department)

Labor:

3/2/03 through 3/31/03 \$1,760.00

Providence Fire Department:

3/3/03 through 3/30/03 \$2,860.00

Providence Police/Labor: \$4,152.50

3/1/03 through 3/29/03

13. Pension Administrator Lynch, under date of March 14, 2003, requesting approval to enter into an agreement with Donnegan Systems Inc., sole source vendor, for the purchase of a Lextriever File for storage of permanent records of the Employees' Retirement System, in a total amount not to exceed \$18,103.00.
14. Superintendent of Parks Derrig, under date of April 11, 2003, requesting approval to amend the award of March 11, 2002, for Design and Build Roger Williams Park Botanical Center, as only the design phase was awarded and funding is now in place to proceed with construction phase with Gilbane Construction, lowest qualified bidder, in a total amount not to exceed \$9,611,364.00, making the new total amount \$10,405,147.00.
15. Chief Engineer/General Manager Kilduff, under date of April 22, 2003, requesting approval to increase its cost of sharing agreement with the City of Cranston, for the construction of a pumping station by an amount of \$300,000.00, by modifying the previous Board approved amount of \$700,000.00 to an amount not to exceed \$1,000,000.00. (Minority Participation is 0%)
16. Chief Engineer/General Manager Kilduff, under date of April 7, 2003, requesting approval for a renewal of services with Citizen Bank, low bidder, for lock box processing services for two additional years, in a total amount not to exceed \$45,000.00 per year as per terms and conditions of original specifications. (Minority Participation is 0%)
17. Chief Engineer/General Manager Kilduff, under date of March 19, 2003, requesting approval of payment to the Division of Public Utilities, for Providence Water's Proportional share of their expenditures for fiscal year 2003, in a total amount not to exceed \$87,887.79. (Minority Participation is 0%) (OPERATING FUND ACCOUNT)
18. Chief Engineer/General Manager Kilduff, under date of April 9, 2003, requesting approval to upgrade and increase storage space to the existing document management system, with AMS Imaging, sole vendor, in a total amount not to exceed \$19,550.00 (Minority Participation is 0%) (GENERAL EQUIPMENT FUND)

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19. Purchasing Administrator Rainville, under date of April 4, 2003, requesting approval for the School Department to provide district spending comparison, spending review in instructional and Support Strategies and analyze equity among Providence School Department Schools to enter into a contract with Education Resource Strategies, in the total amount of \$87,450.00. (Minority Participation is 0%) (GRANT WAS RECEIVED FROM THE BROAD FOUNDATION)
20. Purchasing Administrator Rainville, under date of March 25, 2003, requesting approval of budgetary Change Order #1, with Powers, Kinder & Kinney, Inc., in the amount of \$60,000.00 for additional legal services needed, making the new adjusted total amount not to exceed \$185,000.00. (Minority Participation is 0%)

CONTINUED MATTERS

FROM ROBERT CEPRANO, TAX COLLECTOR, COLLECTORS OFFICE:

21. Dated March 11, 2002, recommending Rossi Law Office, low bidder, for Bids for Delinquent Tax Collection Program, at the rate of a 12% fee for letters and skip traces and a 23% fee for litigated accounts (will also monitor all collection activity from collection letters to litigating the accounts).

B. OPENING OF BIDS:

1. OPERATIONAL ASSESSMENT DATA/VOICE COMMUNICATIONS – FINANCE DEPARTMENT.
2. FINANCING OF THE TAX-EXEMPT MASTER LEASE PROGRAM – FINANCE DEPARTMENT.
3. PROPOSAL FOR FINANCIAL CONSULTANT FOR HERITAGE HARBOR MUSEUM – DEPARTMENT OF PLANNING & DEVELOPMENT.
4. BLANKET CONTRACT FOR AUTOMOTIVE BATTERIES FOR VARIOUS DEPARTMENTS (2003-2004) – DEPARTMENT OF PUBLIC PROPERTY.
5. BLANKET CONTRACT FOR AUTOMOTIVE GLASS FOR VARIOUS DEPARTMENTS (2003-2004) - DEPARTMENT OF PUBLIC PROPERTY.
6. BLANKET CONTRACT FOR AUTOMOBILE OIL LUBRICANTS FOR VARIOUS DEPARTMENTS (2003-2004) – DEPARTMENT OF PUBLIC PROPERTY.
7. BLANKET CONTRACT FOR AUTOMOTIVE/TRUCK TIRES FOR VARIOUS DEPARTMENTS (2003-2004) – DEPARTMENT OF PUBLIC PROPERTY.
8. BLANKET CONTRACT FOR BOTTLED GASES FOR VARIOUS DEPARTMENTS (2003-2004) – DEPARTMENT OF PUBLIC PROPERTY.

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9. BLANKET CONTRACT FOR ROAD SERVICES FOR VARIOUS DEPARTMENTS (2003-2004) – DEPARTMENT OF PUBLIC PROPERTY.
10. BLANKET CONTRACT FOR TOWING SERVICES FOR VARIOUS DEPARTMENTS (2003-2004) – DEPARTMENT OF PUBLIC PROPERTY.
11. MONITORING OF THE 2003 PROPERTY REVALUATION – CITY ASSESSOR.
12. PREVENTATIVE MAINTENANCE SERVICES FOR POLICE DEPARTMENT VEHICLES - POLICE DEPARTMENT
13. PAPER PRODUCTS (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
14. TRASH REMOVAL (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
15. CARDBOARD BOXES (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
16. FRESH FRUIT (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
17. LUNCHEON MEAT (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
18. MINI MUFFINS & DONNETTES (FEDERAL FOOD PROGRAM) – DEPARTMENT OF RECREATION.
19. REFRIGERATED TRAILERS (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
20. PIZZA STRIPS (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
21. BREAKFAST CEREAL (FEDERAL SUMMER FOOD PROGRAM) – DEPARTMENT OF RECREATION.
22. CONSULTING/ADVISORY/TESTING SERVICES ASSOCIATED WITH WATER QUALITY ISSUES IMPACTED BY CURRENT AND FUTURE SAFE DRINKING WATER ACT REGULATIONS (BLANKET 2003-2005) –WATER SUPPLY BOARD.
23. ELECTRICAL REPAIR SERVICES FOR THE PURIFICATION PLANT AND OTHER PROVIDENCE WATER FACILITIES – WATER SUPPLY BOARD.
24. SPECIFICATIONS FOR TOTAL ORGANIC CARBON (TOC) ANALYZER – WATER SUPPLY BOARD.

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25. RFP FOR REPAIR WORK TO WATER MAINS AND APPURTENANCES, AND ASSOCIATED PERMANENT RESTORATION OF STREETS AND SIDEWALKS (3 YEAR BLANKET CONTRACT) – WATER SUPPLY BOARD.
26. RFP FOR VARIOUS PNEUMATIC, AND POWER TOOLS – WATER SUPPLY BOARD.
27. REPAIR 600 H.P. PUMP AT THE RAW WATER BOOSTER PUMP STATION – WATER SUPPLY BOARD.
28. RFP FOR COMPREHENSIVE STRATEGIC PLANNING PROCESS FOR CAREER AND TECHNICAL EDUCATION/FEDERAL PROGRAM-PERKINS GRANT – SCHOOL DEPARTMENT.
29. COMPUTER TECHNOLOGY MANDELLA WOODS HIGH SCHOOL PBA- SCHOOL DEPARTMENT.

C. ADVERTISEMENTS:

TO BE OPENED ON TUESDAY, MAY 20, 2003:

DEPARTMENT OF PUBLIC PARKS

BROAD STREET PLANTING AT ROGER WILLIAMS PARK.

BUCKLIN PARK FIELD TURF IMPROVEMENT.

ORGANIC WASTE REMOVAL FOR ROGER WILLIAMS PARK ZOO FOR A TWO YEAR PERIOD, STARTING JULY 1, 2003 THROUGH JUNE 30, 2005.

TO BE OPENED ON TUESDAY, JUNE 3, 2003:

DEPARTMENT OF PUBLIC PROPERTY

BLANKET CONTRACT FOR BURNER SERVICES #2 HEATING OIL.

BLANKET CONTRACT FOR ELECTRICAL SERVICES.

BLANKET CONTRACT FOR FENCE REPAIRS.

BLANKET CONTRACT FOR GENERAL CARPENTRY SERVICES.

BLANKET CONTRACT FOR HVAC REPAIRS AND REPLACEMENT.

LANDSCAPING SERVICES FOR PUBLIC SAFETY COMPLEX.

BLANKET CONTRACT FOR OVERHEAD DOOR REPAIRS AND REPLACEMENT.

BLANKET CONTRACT FOR PLUMBING SERVICES.

BLANKET CONTRACT FOR ROOF REPAIRS.

UNIFORM SERVICES FOR CITY EMPLOYEES FOR VARIOUS DEPARTMENTS.

DEPARTMENT OF PUBLIC WORKS

REPIN AND REBUSH FRONT BUCKET –1989 CATERPILLAR LOADER.

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DEPARTMENT OF RECREATION

RENTAL OF CARGO VANS.

WATER SUPPLY BOARD

REMOVAL AND REPLACEMENT OF TRANSMISSION VALVES 16" AND LARGER AND APPURTENANCES.(PRE-BID CONFERENCE MAY 21, 2003 @ 9:30 O'CLOCK A.M.)

PURCHASE OF VARIOUS VEHICLES. (PRE-BID CONFERENCE MAY 15, 2003 @ 2:00 O'CLOCK P.M.)

PROVIDENCE SCHOOL DEPARTMENT

CHEMICAL AND HAZARDOUS MATERIAL REMOVAL/PLANT MAINTENANCE.

MAPS AND GLOBES-NATHANAEL GREENE /TITLE I.