

BOARD OF CONTRACT AND SUPPLY

MAY 20, 2003

AGENDA

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM ALEX PRIGNANO, DIRECTOR, FINANCE DEPARTMENT:

1. Dated May 12, 2003, recommending Quick & Reilly, low bidder, for Financing of the Tax-Exempt Master Lease Program. (MASTER LEASE)

<u>Spread</u>	<u>Interest Rate</u>
119.3%	3.02%

FROM ALAN R. SEPE, DIRECTOR, DEPARTMENT OF PUBLIC PROPERTY:

2. Dated May 12, 2003, recommending Crown Automotive Distributors, low bidder, for Blanket Contract for Automotive Batteries for Various Departments (2003-2004), in the amount of unit bid price. (Minority Participation is 0%)
3. Dated May 9, 2003, recommending Coletta's Downtown Auto Service, low bidder, for Blanket Contract for Towing Services for Various Departments (2003-2004), in the amount of a unit prices. (Minority Participation is 0%)
4. Dated May 9, 2003, recommending Binswanger Glass, sole bidder, for Blanket Contract for Automotive Glass for Various Departments (2003-2004), in the amount of unit bid prices. (Minority Participation is 0%)
5. Dated May 9, 2003, recommending Industrial Welders Supply, sole bidder, for Blanket Contract for Bottled Gases for Various Departments (2003-2004), in the amount of unit bid prices. (Minority Participation is 0%)
6. Dated May 9, 2003, recommending Engle Tire, sole bidder, for Blanket Contract for Road Services for Various Departments (2003-2004), in the amount of unit bid prices. (Minority Participation is 0%)
7. Dated May 9, 2003, recommending Engle Tire, sole bidder, for Blanket Contract for Automotive/Truck Tires for Various Departments (2003-2004), in the amount of unit bid prices. (Minority Participation is 0%)

FROM FRANK SANTOS, JR., DIRECTOR, DEPARTMENT OF RECREATION:

8. Recommending Homestead Baking Co., Inc., sole bidder, for Loaves of Bread and Hamburg Rolls, at the rate of .86 base in a total amount not to exceed \$14,620.00. (FEDERAL SUMMER FOOD PROGRAM)
9. Recommending Garelick Farms-Lynn, sole bidder, for Milk Products, in a total amount not to exceed \$42,057.50. (FEDERAL SUMMER FOOD PROGRAM)

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10. Recommending Garelick Farms-Lynn, low bidder, for Fruit Juice, in a total amount not to exceed \$36,342.50. (SUMMER FOOD PROGRAM)

**FROM ROBERT J. KILDUFF, CHIEF ENGINEER/GENERAL
MANAGER, WATER SUPPLY BOARD:**

11. Recommending Jones Chemical Inc., low bidder, for Chlorine for the use at the Treatment Plant for the Providence Water Supply Board (Blanket 2003-2005), in a total amount not to exceed \$85,000.00 per year. (Minority Participation is 0%)
12. Recommending Lucier Chemical Industries Ltd., low bidder, for Sodium Silicofluoride for the use at the Water Treatment for the Providence Water Supply Board (Blanket 2003-2005), in a total amount not to exceed \$170,000.00 per year. (Minority Participation is 0%)
13. Recommending Crown Automotive Distributors Ltd., low bidder, for Automotive Parts for Cars and Light Trucks for the Providence Water Supply Board (Blanket 2003-2005), in a total amount not to exceed \$40,000.00 per year. (Minority Participation is 0%)
14. Recommending the following low bidders, for Miscellaneous Safety and Hardware Supplies for the Providence Water Supply Board (Blanket 2003-2005), in the amount of unit prices or a total amount not to exceed \$30,000.00 per year. (Minority Participation is 0%)

Mt. Pleasant Hardware
Geneico, Inc.

15. Recommending the following low bidders, for Testing, Right Sizing, Installing, and Removing large Meters and Appurtenances within the Water Supply Board Distribution System for the Water Supply Board, in a total amount not to exceed \$1,000,000.00 a year for 3 years. (Minority Participation is 0%)

USI Energy, Inc.,
Neptune Technology Group Inc., - Meter Only

**FROM ROLAND L. RAINVILLE, PURCHASING ADMINISTRATOR,
SCHOOL DEPARTMENT:**

16. Recommending Lady of the Lake Learning Systems, sole bidder, for RFP for the Comprehensive Strategic Planning Process for Career & Tech Ed. Providence School Department, in a total amount not to exceed \$50,000.00. (PERKINS GRANT) (Minority Participation is 0%)

17. Director of Planning & Development Deller, under date of May 9, 2003, requesting approval to rescind the award of May 9, 2003, with Xerox Corporation, for a 60-month lease for photocopiers, as the award was not scheduled for vote by the department.

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18. Director of Planning & Development Deller, under date of May 9, 2003, requesting approval of contract with Xerox Corporation, for a 60 month lease with a \$1.00 purchase option for 2 Xerox photocopiers, in the amount of \$819.61 per month, for a total amount not to exceed \$9,835.32. (MASTER PRICE AGREEMENT)
19. Director of Public Property Sepe, under date of May 14, 2003, requesting approval to exempt the requirements for a performance bond for Corporate Image Interiors a certified woman owned business, for furniture for the new Mandella Woods High School, awarded on March 24, 2003, to assist them in getting the required credit (this administration is diligently trying to incorporate MBA's and WBA's and the prices of this company saved the city about 5% of her winning bid items).
20. Director of Public Works Megalli, under date of April 30, 2003, requesting approval of Change Order #1, with Professional Services Industries Inc., for 2002 Neighborhood Roadway and Sidewalk Improvement Project, for materials testing and laboratory services the extra costs will be prorated to each Ward allocation for completing the unfinished contracts according to actual hours attributed to the Wards, the majority of the cost will be charged to the Wards with more work remaining such as Wards 1,2,3 and 10, and also requesting to extend the contract to November 30, 2003, in a total amount not to exceed \$35,000.00, making the new total amount \$70,000.00. (\$50 MILLION BOND ISSUE)
21. Director of Public Works Megalli, under date of May 6, 2003, requesting approval of Change Order #1, with Vanasse Hangen Brustlin, Inc., for 2002 Neighborhood Improvement Project, York Pond Project (Ward 2), in the amount of \$2,800.00, to cover a topographic survey not included in the original scope and preparation of an application for alternative cover material to be submitted to the Rhode Island Resource Recovery Corporation, making the new total amount not to exceed \$15,545.00.
22. Chief Engineer/General Manager Kilduff, under date of May 5, 2003, requesting approval of extension for Water Bill Laser Printing and Mailing Services for an additional two years, in a total amount not to exceed \$65,000.00 per year as per terms and conditions of original specifications.
23. Purchasing Administrator Rainville, under date of April 30, 2003, requesting approval for the School Department/Federal Programs to enter into a contract with Federal Hill House Association/Foster Grandparent program, to assist students with assignments to improve academic performance, in a total amount not to exceed \$14,157.00. (FEDERAL/SAFE) (Minority Participation is 0%)
24. Purchasing Administrator Rainville, under date of May 1, 2003, requesting approval for a budgetary Change Order #1, with Fire Suppression Services Inc., for Sprinkler Systems, Fire Extinguishers and Fire Alarms-3 year Contract for fire code violations that were cited by the Providence Fire Department, in a total amount not to exceed \$20,000.00, making the new adjusted amount \$183,137.90. (Minority Participation is 0%)

CONTINUED MATTERS:

**FROM ROLAND L. RAINVILLE, PURCHASING ADMINISTRATOR,
SCHOOL DEPARTMENT:**

25. Dated April 23, 2003, recommending Connecting with Kids Network, sole bidder, for Character Education-Special Education, in a total amount not to exceed \$36,436.50. (Minority Participation is 0%) (FEDERAL)
26. Dated April 23, 2003, recommending Yamaha Corp of America, sole bidder, for Music System-Gilbert Stuart, in a total amount not to exceed \$15,125.00. (Minority Participation is 0%) (FEDERAL)

**FROM ROBERT CEPRANO, TAX COLLECTOR, COLLECTORS
OFFICE:**

27. Dated March 11, 2002, recommending Rossi Law Office, low bidder, for Bids for Delinquent Tax Collection Program, at the rate of a 12% fee for letters and skip traces and a 23% fee for litigated accounts (will also monitor all collection activity from collection letters to litigating the accounts).

B. OPENING OF BIDS:

1. CONSTRUCTION MANAGEMENT/DESIGN SERVICES FOR CENTRAL HIGH SCHOOL PHASE 1 – DEPARTMENT OF PUBLIC PROPERTY.
2. BROAD STREET PLANTING AT ROGER WILLIAMS PARK – DEPARTMENT OF PUBLIC PARKS.
3. BUCKLIN PARK FIELD TURF IMPROVEMENT – DEPARTMENT OF PUBLIC PARKS.
4. ORGANIC WASTE REMOVAL FOR ROGER WILLIAMS PARK ZOO FOR A TWO YEAR PERIOD, STARTING JULY 1, 2003 THROUGH JUNE 30, 2005 – DEPARTMENT OF PUBLIC PARKS.
5. MINI MUFFINS & DONETTES (FEDERAL FOOD PROGRAM) – DEPARTMENT OF RECREATION.
6. REFRIGERATED TRAILERS (FEDERAL SUMMER FOOD PROGRAM – DEPARTMENT OF RECREATION.
7. INSURANCE COVERAGE FOR RECREATION VEHICLES – DEPARTMENT OF RECREATION.
8. 15,000 GALLONS OF 12 1/2% SODIUM HYPOCHLORITE – DEPARTMENT OF RECREATION.
9. AGENCIES COLLABORATE OF FEDERAL AND STATE GRANTS TO PROVIDE SERVICES TO THE COMMUNITY (2003-2004) – PROVIDENCE DRUG AND ALCOHOL ABUSE NETWORK.
10. IRON CASTING-FY 2003-2004 (BLANKET ORDER) – DEPARTMENT OF PUBLIC WORKS.

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11. PORTLAND CEMENT CONCRETE FY 2003/2004 (BLANKET ORDER) – DEPARTMENT OF PUBLIC WORKS.
12. BITUMINOUS CONCRETE MATERIAL (HOT MIX) FY 2003/2004 (BLANKET ORDER) – DEPARTMENT OF PUBLIC WORKS.
13. 2002 NEIGHBORHOOD ROADWAY AND SIDEWALK IMPROVEMENT PROJECT WARD 2 – DEPARTMENT OF PUBLIC WORKS.
14. OFFICE PANEL SYSTEM AND RELATED EQUIPMENT (BLANKET 2003-2004) – WATER SUPPLY BOARD.

C. ADVERTISEMENTS:

TO BE OPENED ON TUESDAY, JUNE 3, 2003:

PROVIDENCE REDEVELOPMENT AGENCY

BUILDING COMMERCIAL AND GENERAL LIABILITY INSURANCE FOR THE FOGARTY BUILDING AT 111 FOUNTAIN STREET FOR A TWELVE MONTH PERIOD JULY 1, 2003- JUNE 30, 2004.

PROPERTY AND CASUALTY INSURANCE FOR VARIOUS PROVIDENCE REDEVELOPMENT PROPERTIES AND VACANT LOTS FOR A 12-MONTH PERIOD JULY 1, 2003 TO JUNE 30, 2004.

WORK FORCE SOLUTIONS OF PROVIDENCE/CRANSTON

4,000-5,000 SQUARE FEET OF ADMINISTRATIVE OFFICE SPACE.

DEPARTMENT OF PUBLIC PROPERTY

BLANKET CONTRACT FOR WATER BOTTLED & COOLERS FOR VARIOUS DEPARTMENTS (2003-2006).

DEPARTMENT OF PUBLIC PARKS

TWO SCAG ROTARY MOWERS.

DEPARTMENT OF PUBLIC WORKS

REPIN AND REBUSH FRONT BUCKET-1997 CATERPILLAR LOADER.

TO BE OPENED ON TUESDAY, JUNE 17, 2003:

DEPARTMENT OF PUBLIC WORKS

2002 NEIGHBORHOOD ROADWAY AND SIDEWALK IMPROVEMENT PROJECT- WARD 1.

PROVIDENCE WATER SUPPLY BOARD

RFP FOR COMPUTER NETWORK SUPPORT SERVICES (BLANKET 2003-2005).

RFP FOR CUSTOMER SERVICE SOFTWARE SUPPORT (BLANKET 2003-2005).