



## Board of Contract and Supply

### Regular Meeting

~ Agenda ~

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Monday, December 10, 2018

2:00 PM

City Council Chamber (3rd Floor)

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**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**1. From Bonnie Nickerson, Director, Department of Planning and Development:**

Dated November 26, 2018, recommending Toole Design Group, third low bidder (a review of the bids reveal that it is in the best interest of the City to reject the low bidders as the other bidders did not meet the criteria of the bid based on an evaluation of the bids), for Complete Streets and Urban Trail Master Plan, in a total amount not to exceed \$249,987.00. (Minority Participation is 20.04% M/WBE) (PPBA20171A)

**2. Dated November 29, 2018, recommending Perma-Line Corporation, low bidder, for Flexible Delineator Posts, in a total amount not to exceed \$15,097.50. (Minority Participation is 0%) (241-2035-53420; 241-2050-52250)**

**3. From Antonio Morabito, Acting Director, Department of Public Works:**

Dated November 27, 2018, recommending the following bidders, for Interested Suppliers for Snow & Ice Control Services 2018-2019, in a total amount not to exceed \$600,000.00. (Minority Participation is 0%) (1-101-51-53011)

Jaworski Trucking Inc.  
1st Stop Auto Sales

**4. Dated November 29, 2018, recommending the following bidders, for Interested Suppliers for Snow & Ice Control Services 2018-2019, in a total amount not to exceed \$600,000.00. (Minority Participation is 0%) (1-101-51-53011)**

C B Randall & Sons  
Ventura Landscaping & Construction

**5. From Steven Pare, Acting Chief, Fire Department:**

Dated November 28, 2018, recommending Shipman's Fire Equipment Co., Inc., sole bidder, for Air Cylinder Bottles, in a total amount not to exceed \$15,475.00. (Minority Participation is 0%) (101-303-54830)

6. **From Ellen Cynar, Director, Healthy Communities Office:**

Dated November 30, 2018, recommending Margaret Read, second low bidder (the low bidder did not meet specifications), for Farm to School Strategic Planning Consultant, in a total amount not to exceed \$19,000.00. (Minority Participation is 0%) (277-277)

7. **From Ricky Caruolo, General Manager, Water Supply Board:**

Dated November 28, 2018, recommending BN Logging, LLC, high bidder, for Peck Hill Timber Harvesting Services (2018-2020) with a Two Year Option, in a total amount not to exceed \$86,100.00 payable to the Water Supply Board. (Minority Participation is 0%) (601-888-48055).

8. Dated November 28, 2018, recommending Charles Chase dba Charlie's Sugar House, high bidder (low bidder did not meet specifications), for Maple Tapping Services (2019-2024) with a Five Year Option, in a total amount not to exceed \$25,000.00 payable to Providence Water. (Minority Participation is 0%) (601-888-48055)

9. **From Judith Petrarca, Purchasing Administrator, School Department:**

Dated November 27, 2018, recommending Katie Brown Educational Program, low bidder, for Dating Violence Prevention Consulting Services-One Year/Federal Programs-Title I, in a total amount not to exceed \$28,605.00. (Minority Participation is 0%) (TITLE I)

10. Dated November 29, 2018, recommending Genesis Center, low bidder, for Consultant Services for Adult Career and Technical Education Credentialing and Employment for Providence Public School Students for One Year with a Two Option Years-Perkins IV-Adult Education, in a total amount not to exceed \$47,619.00. (Minority Participation is 0%) (PERKINS IV-ADULT EDUCATION)

## COMMUNICATIONS

11. **From Brian Byrnes, Deputy Superintendent of Parks, Department of Parks:**

Deputy Superintendent of Parks Byrnes, under date of November 30, 2018, requesting Approval to purchase playground equipment with Kompan, through U.S. Communities Government Purchasing Alliance, a bona fide procurement system for municipalities to purchase specific items at a discounted rate for Dexter Training Grounds, in a total amount not to exceed \$27,762.60. (PPBA2017A)

12. Deputy Superintendent of Parks Byrnes, under date of November 21, 2018, requesting Approval of a Change Order #1, with United Fence, for Automatic Gate Opener-Neutaconkanut Park, in the amount of \$1,754.60, this change order is necessary because of unforeseen issues with the asphalt paving and the installation of the safety loop for the automatic gate, for a revised total amount not to exceed \$24,554.60. (Minority Participation is 0%) (231-1022-5225)

13. Deputy Superintendent of Parks Byrnes, under date of November 20, 2018, requesting Approval of an Extension of a Contract, with Sonitrol New England, for six months, for Building Security, the current contract ended September 30, 2018 and is currently on a month to month basis, the Department is in the process of creating a comprehensive RFP, in the amount of \$3,043.00 per month, for a total amount not to exceed \$18,258.00. (Minority Participation is 0%) (101-702-52911)

14. **From Bonnie Nickerson, Director, Department of Planning and Development:**

Director of Planning & Development Nickerson, under date of November 28, 2018, requesting Approval to Renew the Annual BuildingBlocks Subscription, with Tolemi, for the City's Property Management Software, the company created a unique, proprietary cloud-based software system for the City and it provides comprehensive information and inventory on the City's approximate 45,000 parcels by maintaining property record databases, and combines information from various City departments, the subscription includes employee training, maintenance of the software, as well as, assistance in developing workflows to assist in various city projects and initiatives, for a total amount not to exceed \$9,000.00. (Minority Participation is 0%) (101-908-52125)

15. **From Michael Borg, Acting Director, Department of Public Property:**

Acting Director of Public Property Borg, under date of November 30, 2018, requesting Approval to Piggyback the State of Rhode Island MPA #364, for Carpet/Tile Installation-Wood Floor Refinishing, with Casey EMI, for gym floor refinishing at Nine (9) City Recreation Centers, for a total amount not to exceed \$29,884.60. (101-1801-52940)

16. Acting Director of Public Property Borg, under date of November 27, 2018, requesting Approval to Piggyback the State of Rhode Island MPA #419, for Security Systems and Services, with Integrated Security, Inc., for expanded security systems upgrades in the Joseph A. Doorley municipal building at 444 Westminster Street, specifically CCTV, access doors and intercom, for a total amount not to exceed \$69,409.00. (101-1801-53401)

17. **From Antonio Morabito, Acting Director, Department of Public Works:**

Acting Director of Public Works Morabito, under date of November 29, 2018, requesting Approval of a Change Order #4, with BETA, for Architectural and Engineering Services-Complete Streets: Kennedy Plaza, in the amount of \$32,150.00, the project requires additional design and engineering work between Burnside Park and City Center to make both facilities more accessible to the public via the redesigned East approach to both entrances, the work will require additional reviews from the State Historic Preservation Officer, as well as, additional construction plans and documents, which were not originally anticipated to be required, for a revised total amount not to exceed \$265,150.00. (Minority Participation is 0%) (PPBA2017A)

18. Acting Director of Public Works Morabito, under date of November 15, 2018, requesting Approval to Piggyback the Massachusetts Department of Environmental Protection Award, with Rehrig Pacific Company, to purchase 648 residential replacement blue recycling carts, in the amount of \$33,106.80 and 648 gray trash carts, in the amount of \$31,940.40, the department will use the additional carts to replace missing and damaged carts, for a total amount not to exceed \$65,047.20. (Minority Participation is 0%) (101-506-53401)

19. **From Lawrence Mancini, Director, Finance Department:**

Director of Finance Mancini, under date of November 30, 2018, requesting Approval of Ratification of an Award, with MARSH USA, Inc., for Fiduciary Liability Insurance Coverage Annual Premium for the Employees Retirement System of the City of Providence for the term of November 15, 2018 to November 15, 2019, the company has been the broker/producer of record for the Retirement System for the past several years and has bound coverage based upon their efforts to secure the best pricing for this type of insurance coverage, for a total amount not to exceed \$131,050.00. (700-700-53401)

20. **From Steven Pare, Acting Chief, Fire Department:**

Acting Chief of Fire Pare, under date of November 30, 2018, requesting Approval to Purchase a Five Year Parts and Service Plan, with Stryker, for five power stretchers that were acquired with the department's new rescues, the power stretchers are a valuable asset to the department helping to prevent injuries to the EMS Responders each day, for a total amount not to exceed \$14,439.60. (101-303-54700)

21. Acting Chief of Fire Pare, under date of November 16, 2018, requesting Approval to Update the Fee Schedule, with East Side Urgent Care, for vaccines administered to the Fire Department, East Side Urgent Care obtains their vaccines through a state offered plan and therefore there is no charge for the actual vaccine, there is, however, a fee for each time a vaccine is administered, the net result is an overall savings for each vaccination administered, there are no costs related to this fee update and savings will be realized. (101-303-52600)

22. Acting Chief of Fire Pare, under date of November 28, 2018, requesting Approval of Payment to the State of Rhode Island, for the training of the recruits for the 52<sup>nd</sup> Fire Training Academy held at the Rhode Island Fire Academy, NFPA 1001-30 Firefighter Level I & II Course, for seventy five students at \$128.33 per student, for a total amount not to exceed \$9,625.00. (101-303-52600)

23. **From Ellen Cynar, Director, Healthy Communities Office:**

Director of Healthy Communities Office Cynar, under date of November 26, 2018, requesting Approval of Change Order #1, with Dacorp, in the amount of \$12,000.00, to expand the work under the original contract, which includes continued tracking and implementation support of Providence's substance abuse prevention strategic plan for the Regional Prevention Task Force grant, for a revised total amount not to exceed \$21,186.00 to be spent by December 31, 2019. (Minority Participation is 100% WBE) (277-0013-19)

24. Director of Healthy Communities Office Cynar, under date of November 27, 2018, requesting Approval of Change Order #1, with Jacqueline Britto, in the amount of \$10,500.00, to expand the work under the original contract, which includes continued community-based outreach and education to support Providence's substance abuse prevention strategic plan for the Regional Prevention Task Force grant, for a revised total amount not to exceed \$20,500.00 to be spent by December 31, 2019. (Minority Participation is 0%) (277-277)

25. **From Steven Pare, Commissioner, Office of the Commissioner of Public Safety:**

Commissioner of Public Safety Pare, under date of November 30, 2018, requesting Approval to Piggyback the State of Utah's Cooperative Contract #PD2156, with FARO Tech Inc., to purchase a 3D Forensic Scanner, in the amount of \$1,582.50 per month for forty eight months, for a total amount not to exceed \$75,960.00, which includes interest fees. (101-301-52850) (REQUIRES CITY COUNCIL APPROVAL)

26. **From Kathryn Sabatini, Chief of Policy, Office of the Mayor:**

Chief Policy Officer & Senior Advisor Sabatini, under date of November 29, 2018, requesting Approval of an Extension of a Contract, with FabNewport, for Young Makers Initiative-Service Provider, for six months, in the amount of \$236,000.00, the extension is necessary because of the success of the program and the feedback provided by partners highly recommend that the program be continued, a new RFP will be issued in the Spring of 2019 to continue the provision of services to the community, for a revised total amount not to exceed \$661,000.00. (Minority Participation is 0%) (101-916-53499) (REQUIRES CITY COUNCIL APPROVAL)

27. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Chief of Police Clements, under date of October 26, 2018, requesting Approval of Payment to CALEA, for the Annual Accreditation Continuation Fee, the company currently oversees the process in which the Department sought and recently gained accreditation, in the amount of \$5,520.00. (101-302-52185)

28. **From Brian Hull, Director of Community Development, Workforce Solutions of Providence/Cranston:**

Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval to take over the training contract, with Launch Academy, as part of the ratification of award with Tech Collective, in accordance with the Workforce Investment Act, with H-1B Ready to Work Partnership Grant, in a total amount not to exceed \$50,000.00 to January 31, 2019. (H-1B GRANT-FUND 261)

29. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of Payment to the State of Rhode Island Department of Labor and Training, for salary and fringe reimbursement for time spent on the Leap II-Reentry Grant by the U.S. Department of Training Labor, for a revised total amount not to exceed \$129,790.00. (LEAP II GRANT-FUND 261)

30. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval to Award additional contracts, with the following vendors, for the State of Rhode Island, Department of Labor and Training PVD Health Works-Real Jobs RI Grant, in the amount of \$76,678.25, for a revised contract amount not to exceed \$295,310.26. (PVD HEALTH WORKS GRANT-FUND 261)

Genesis Center	\$15,000.00
Rhode Island Nurses Institute Middle College RI (RINI)	\$61,678.25

31. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with Workforce Partnership of Greater Rhode Island, in the amount of \$40,000.00, for H-1B Ready to Work Partnership Grant to January 31, 2019, for a revised total amount not to exceed \$7,556,324.00. (TECHFORCE H-1B GRANT-FUND 261)

32. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with Worldways Social Marketing, in the amount of \$40,000.00, for Full Service Marketing Agency, for a total revised amount not to exceed \$325,000.00. (TECH FORCE H-1B GRANT-FUND 261)

33. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with the following vendors, in the amount of \$40,000.00, for Education/Training Providers for Occupations in the Information Technology Industry, for a revised total amount not to exceed \$7,556,324.00. (TECH FORCE H-1B-FUND 261)

Visibile Systems Corporation	\$5,000.00
JCE Consulting	\$5,000.00
Shorr Style	\$5,000.00
NY Wired for Education	\$25,000.00

34. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with Roger Williams University, in the amount of \$50,000.00, for RFQ for Education/Training Providers for Occupations in the Information Technology Industry, for a revised total amount not to exceed \$7,566,324.00. (TECH FORCE H-1B-FUND 261)

35. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with Intracity Geeks, in the amount of \$60,000.00, for RFQ for Education/Training Providers for Occupation in the Information Technology Industry, for a revised total amount not to exceed \$7,576,324.00. (TECH FORCE H-1B GRANT-FUND 261)

36. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with the following vendors, in the amount of \$25,000.00, for RFQ for Education/Training Providers for Occupation in the Information Technology Industry, for a revised total amount not to exceed \$7,541,324.00. (TECH FORCE H-1B GRANT-FUND 261)

Betech Inc. dba Emerging Studies Institute	\$5,000.00
IEL	\$20,000.00

37. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting approval of an Extension of a Contract to January 31, 2019, with the following vendors, in the amount of \$30,000.00, for Request for Qualifications for Education/Training Providers for Occupation in the information Technology Industry, for a revised total amount not to exceed \$7,546,324.00. (TECH FORCE H-1B-261)

ITSM Solutions	\$15,000.00
ONLC Training	\$15,000.00

38. Director of Office of Economic Opportunity Hull, under date of November 29, 2018, requesting Approval of an Extension of a Contract to January 31, 2019, with Institute of Entrepreneurship and Leadership, in the amount of \$12,000.00, for H1-B Technical Grant Services and Data Provider, for a revised total amount not to exceed \$7,528,324.00. (TECH FORCE H-1B-FUND 261)

39. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of November 16, 2018, requesting Approval to Reject All Bids received on October 29, 2018, for Student Records Digital Document Imaging System/Local, the bids received were over the cap for this service and the department will be re-issuing an RFP for this service.

**B. OPENING OF BIDS**

1. **Department of Parks:**

PROPOSALS FOR COMMERCIAL GENERAL LIABILITY INSURANCE-PROVIDENCE RINK AT ALEX & ANI CITY CENTER.

2. **Department of Planning and Development:**

PARKING STOPS.

3. **Department of Public Property:**

PROVIDENCE RECREATION CENTERS RENOVATION

4. **Finance Department:**

RFP SERVICES FOR FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS (OPEB) AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (GASB STATEMENT #75)-THREE (3) YEAR CONTRACT (2018-2021) WITH TWO (2) ONE-YEAR OPTIONS TO RENEW.



5. **Providence Fire Department:**  
EMERGENCY MEDICAL BILLING SERVICES.
6. **Water Supply Board:**  
LEAD DATA MANAGEMENT PLATFORM.
7. **Water Supply Board:**  
RFP FOR BROCHURE LAYOUT, DESIGN AND PRINTING FOR ANNUAL WATER QUALITY REPORT/CONSUMER REPORT BROCHURES (FY2019-FY2021).
8. **Water Supply Board:**  
RFP TO PURCHASE ONE (1) PICKUP TRUCK WITH PLOW.
9. **School Department:**  
RFP TO RENEW SOFTWARE SERVICE AGREEMENT OF CURRENT VIRTUAL SERVICE TOOLS/LOCAL.
10. **School Department:**  
RE-BID SCREEN PRINTING SET UP EQUIPMENT FOR DELSESTO MIDDLE SCHOOL/LOCAL.
11. **School Department:**  
REVISED BID-A CALL TO ACTION: ADDRESSING RESTORATIVE PRACTICES, RACE, CLASS & EQUITY, PRINCIPALS OF NONVIOLENCE/ONE YEAR WITH TWO-ONE YEAR OPTIONS/TITLE IV.
12. **School Department:**  
RENEW INSTANT REPLACEMENT AND UPDATE OPTIONS FOR THE BARRACUDA 950/OFFICE OF TECHNOLOGY/LOCAL.
13. **School Department:**  
CONTRACT SERVICES FOR ELL CTE PRE-ENGINEERING PROGRAM CONSULTING SERVICES AND CURRICULUM ALIGNMENT FOR MOUNT PLEASANT HIGH SCHOOL FOR ONE YEAR WITH A ONE YEAR OPTION-RIDE CTE INNOVATION & EQUITY GRANT.

14. **School Department:**

RFP FOR E-RATE PRODUCTS AND SERVICES PROGRAM YEAR 22-JULY 1, 2019-JUNE 30, 2020/TECHNOLOGY.

15. **Department of Public Works:**

INTERESTED SUPPLIERS FOR SNOW & ICE CONTROL SERVICES 2018-2019.

**C. ADVERTISEMENTS**

**TO BE OPENED ON WEDNESDAY, DECEMBER 26, 2018:**

**DEPARTMENT OF INSPECTION AND STANDARDS**

CONTRACTOR BIDDING FOR EMERGENCY BOARD UP SERVICE (2 YEAR CONTRACT).

**DEPARTMENT OF PUBLIC PROPERTY**

COMMERCIAL OFFICE SPACE FOR ONE-STOP JOB CENTER.

**DEPARTMENT OF PUBLIC WORKS**

SNOW HAULING & REMOVAL ON CALL SERVICES BRIDGES & OVERPASSES 18-19.

**FINANCE DEPARTMENT**

EVALUATION OF CITY AND SCHOOL HUMAN RESOURCE DEPARTMENTS' ORGANIZATIONAL STRUCTURE.

**OFFICE OF THE MAYOR**

LEGISLATIVE AND LOBBYING CONSULTING SERVICES.

**WATER SUPPLY BOARD**

RFP FOR VEEAM BACKUP & REPLICATION-SUPPORT & MAINTENANCE (BLANKET CONTRACT FY19-FY23).

**SCHOOL DEPARTMENT**

MAINTENANCE OF COPIERS-3 YEAR WITH TWO 1 YEAR OPTIONS FOR RENEWAL-LOCAL.

**TO BE OPENED ON TUESDAY, JANUARY 8, 2019:**

**DEPARTMENT OF PUBLIC PROPERTY**

PROVIDENCE RECREATION CENTERS FIRE ALARM UPGRADES.

**HEALTHY COMMUNITIES OFFICE**

HEALTHY COMMUNITIES OFFICE VISIONING AND PLANNING CONSULTANT.

**SCHOOL DEPARTMENT**

SUMMER LEARNING PROGRAM-SUMMER 2019 WITH TWO OPTION YEARS FOR SUMMERS 2020 AND 2021/TITLE I & LOCAL.

**TO BE OPENED ON TUESDAY, JANUARY 22, 2019:**

**WATER SUPPLY BOARD**

RFP FOR FIELD SERVICE & PARTS FOR PRV'S, RELIEF VALVES, PUMPS AND VARIOUS WATER APPURTENANCES-3 YEAR BLANKET CONTRACT (FY19-FY22) WITH A 2 YEAR OPTION (PW PROJECT NO. 96199).

RFP FOR CLEANING AND LINING WATER MAINS AND REPLACING LEAD WATER SERVICES AND WATER SYSTEM APPURTENANCES WITHIN PW'S DISTRIBUTION SYSTEM-BLACKSTONE (PW PROJECT 20191) CONTRACT 1-19.

RFP FOR CLEANING AND LINING WATER MAINS AND REPLACING LEAD WATER SERVICES AND WATER SYSTEM APPURTENANCES WITHIN PW'S DISTRIBUTION SYSTEM-EDGEWOOD (PW PROJECT 20192) CONTRACT 2-19.

RFP FOR CLEANING AND LINING WATER MAINS AND REPLACING LEAD WATER SERVICES AND WATER SYSTEM APPURTENANCES WITHIN PW'S DISTRIBUTION SYSTEM-MARIEVILLE (PW PROJECT 20193) CONTRACT 3-19.

**RFP FOR CORROSION CONTROL SERVICE & MAINTENANCE  
FOR PIPELINES, STORAGE TANKS AND RELATED WATER  
APPURTENANCES-3 YEAR BLANKET (FY19-FY22) WITH A 2  
YEAR OPTION (PW PROJECT NO. 93199).**

**PER ORDER THE BOARD OF CONTRACT AND SUPPLY**  
Mayor Jorge O. Elorza, Chairman

**The foregoing Committee may seek to enter into Executive Session.**

**Offices and City Council Chambers are accessible to individuals with disabilities. If you are in need of interpreter services for the hearing impaired, please contact the Office of Neighborhood Services at 421-7768 not less than 48 hours in advance of the hearing date.**

## City of Providence

Rhode Island  
Department of City Clerk**MEMORANDUM**

**DATE:** October 29, 2018

**TO:** Purchasing Director

**SUBJECT:** **STUDENT RECORDS DIGITAL DOCUMENT IMAGING SYSTEM/LOCAL –SCHOOL DEPARTMENT.**

**CONSIDERED BY:** Board of Contract and Supply

**DISPOSITION:** VOTED: that all bids be referred to the Purchasing Director for tabulation.

**Joseph Merritt & Company, Inc.**  
**Staples Contract & commercial, LLC, Operating**  
**As Staples Business Advantage**

cc: Pur. Dir.  
File

City Clerk