

# BOARD OF CONTRACT AND SUPPLY

## AGENDA

SEPTEMBER 2, 2008

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**FROM THOMAS DELLER, DIRECTOR, DEPARTMENT OF PLANNING & DEVELOPMENT:**

1. Dated August 25, 2008 recommending Basile Baumann Prost Cole & Associates, Inc., low bidder, for the Request for Qualifications (RFQ) for Economic Development Strategy Consultant (Fixed-Fee Contract), in a total amount not to exceed \$75,000.00. (Minority Participation is 0%) (PEDP \$25,000.00 AND ECONOMIC DEVELOPMENT ADMINISTRATION \$50,000.00)
2. Dated August 25, 2008, recommending Design Collective, third lowest bidder (other bidders were non-responsive to bid specifications), for Request for Proposals (RFP) for Facilitation and Design Consultant Services for Downtown Planning and Charette, in a total amount not to exceed \$97,600.00. (Minority Participation is 0%) (PEDP-PRA)

**FROM ALAN R. SEPE, ACTING DIRECTOR, DEPARTMENT OF PUBLIC PROPERTY:**

3. Dated August 28, 2008, recommending Paul Masse Chevrolet, sole bidder, for Lease/Purchase of a Full Sized Hybrid Vehicle, in a total amount not to exceed \$43,988.00. (101-1801-52120)

**FROM MAJOR THOMAS OATES, PROVIDENCE POLICE DEPARTMENT:**

4. Dated August 21, 2008, recommending Stanard & Associates, Inc., low bidder, for Written Promotional Exam Rank of Captain, in a total amount not to exceed \$5,735.00. (Minority Participation is 0%) (101-302-52077)
5. Dated August 22, 2008, recommending the following low bidders for Veterinary Services-Animal Control, in a total amount not to exceed \$13,000.00. (Minority Participation is 0%) (101-302-54100)

West Bay Animal Hospital  
Mass-RI Veterinary ER

**FROM WILLIAM C. BOMBARD, CITY ENGINEER, DEPARTMENT OF PUBLIC WORKS:**

6. Dated August 21, 2008, recommending American Shoring, Inc., third low bidder (other bidders did not meet specifications), in a total amount not to exceed \$10,890.00. (Minority Participation is 0%) (MASTER LEASE)

**FROM PAMELA M. MARCHAND, CHIEF ENGINEER & GENERAL MANAGER:**

7. Dated August 20, 2008, recommending Arden Engineering Constructors, LLC, low bidder, for Miscellaneous Services for HVAC System Maintenance & Repair Various Providence Water Supply Board Facilities (Blanket 2008-2011), in a total amount not to exceed \$40,000.00 a year for 3 years. (Minority Participation is 0%) (601-440-5291/848-848-52911)
8. Dated August 20, 2008, recommending Horsley Witten Group, second low bidder (second bidder was a more qualified bidder), for Organizational Assessment/Strategic Plan, in a total amount not to exceed \$149,750.00. (Minority Participation is 0%) (601-010-53227)

**COMMUNICATIONS**

9. City Tax Assessor Gelati, under date of August 18, 2008, requesting approval of payment for maintenance contract with Tyler Technologies/Cole-Layer-Trumble Division Software IAS, which is the CAMA software support in use by the Assessor's Office since 2000, in the amount of \$13,115.00 for the software support and \$8,790.00 for the web support for a total amount not to exceed \$21,905.00. (GENERAL)
10. Chief of Department Farrell, under date of August 20, 2008, requesting approval to purchase 125 pair of Thorogood Classic Leather Oxford Shoes with American Fire Equipment Co., Inc., sole bidder, in the amount of \$60.00 per pair, for a total amount not to exceed \$7,500.00. (101-303-54810)
11. Director of the Mayor's Substance Abuse Prevention Council Thomas-Henkel, under date of August 19, 2008, requesting approval to enter into a contract with Pacific Institute for Research and Evaluation to train and provide technical assistance related to the Strategic Prevention framework State Incentive Grant, in a total amount of \$15,500.00 per year over two years for a total amount not to exceed \$31,000.00.(246-9171-53401)
12. Director of the Mayor's Substance Abuse Prevention Council Thomas-Henkel, under date of August 14, 2008, requesting approval to add \$50,000.00 of the original funds to the existing purchase order to expand the media campaign which targets underage drinking, the original award went to GMedia and in conjunction with CW28 and has been doing an excellent job, these additional funds will allow purchase of more airtime on radio and television as well as purchasing print ads and billboards.
13. Major Thomas Oates, under date of August 25, 2008, requesting approval to piggyback the State of Rhode Island's customer agreement to purchase one (1) Dell Quad Core Xeon E5405 Processor, with Dell Marketing L.P., in a total amount not to exceed \$13,000.00 with shipping. (MASTER LEASE)
14. Major Thomas Oates, under date of August 21, 2008, requesting approval to purchase nine (9) marked law enforcement sedans in the amount of \$234,720.00 and one (1) marked 4x4 in the amount of \$29,976.00 with Liberty Chevrolet, for a total amount not to exceed \$264,696.00. (MASTER LEASE-GENERAL FUND)

15. Director of Providence Emergency Management Agency & Office of Homeland Security Gaynor, under date of August 27, 2008, requesting approval to authorize to enter into a contract with Christopher Nimmo for the contract formally approved on December 10, 2007 for Greater Providence Metropolitan Medical Response System (GP-MMRS) Consultant Support for the remainder of the contract in the amount of \$26,307.80. (246-907-53500)
16. Director of Telecommunications Trinque, under date of August 25, 2008, requesting approval to piggyback the State of Rhode Island's customer agreement with Dell Marketing L.P. to purchase one (1) Dell Quad Core Xeon X3323 Processor for PowerEdge, in a total amount not to exceed \$5,560.80 with shipping. (MASTER LEASE)
17. Director of Telecommunications Trinque, under date of August 19, 2008, requesting approval to continue service with AT&T as a long distance provider, for a monthly cost for the long distance service is \$1,700.00 for an annual total amount not to exceed \$20,400.00. (GENERAL)
18. Director of Telecommunications Trinque, dated August 20, 2008, requesting approval to extend the IT/Telecom Consultant contract to assist in the redesign and to upgrade the telecommunications infrastructure, provide design expertise and other infrastructure initiatives with Broad Reach, in a total amount not to exceed \$25,000.00. (GENERAL-MASTER LEASE)
19. Purchasing Administrator Petrarca, under date of August 21, 2008, requesting approval for the School Department/Transportation/Local for a change order #1 with The Rhode Island Public Transit Authority for the Purchase of Student Bus passes, in a total amount not to exceed \$150,000.00 for a new adjusted total amount not to exceed \$1,250,000.00 for the 2008/2009 school year, the request is due to an increase in the cost of the monthly bus pass. (Minority Participation is 0%) (LOCAL)
20. Purchasing Administrator Petrarca, under date of August 21, 2008, requesting approval for the School Department/Federal Programs/Reading First-Cohort 1 to enter into a contract with 95 Percent Group, Inc., to provide 3-1 day training sessions for the district for up to 40 administrators to include elementary principals and district administrators who support elementary education, in a total amount not to exceed \$10,500.00. (Minority Participation is 0%) (READING FIRST-COHORT 1)
21. Purchasing Administrator Petrarca, under date of August 22, 2008, requesting approval for the School Department/Federal Programs-Title I/Reading to enter into a contract with Wireless Generation, sole vendor, to provide MClass tools and services to District as listed in the enclosed contract from September 2008 thru August 2009, in a total amount not to exceed \$175,200.00. (Minority Participation is 0%) (READING FIRST COHORTS 1,4,5-TITLE I)

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22. Purchasing Administrator Petrarca, under date of August 20, 2008, requesting approval for the School Department/Federal Programs/Title I to enter into a contract with Cayen Systems, LLC., to provide a license to the District to use Supplemental Services Tracker (SST) software for the purpose of management of the District's SES program, in a total amount not to exceed \$31,230.00. (Minority Participation is 0%) (FEDERAL)
23. Purchasing Administrator Petrarca, under date of August 20, 2008, requesting approval for the School Department/Federal Programs/School Improvement Grant to enter into a contract with Charles A. Dana Center, University of Texas-Austin, to partner with the Providence Public Schools in order to accomplish the short-term goals and deliverables outline in the enclosed contract, in a total amount not to exceed \$84,888.00. (Minority Participation is 0%) (FEDERAL)
24. Purchasing Administrator Petrarca, under date of August 19, 2008, requesting approval for the School Department/Local Funds to enter into a contract with Providence Community Action Program, Inc., to provide a middle school alternative education program to Providence middle alternative education program to Providence middle school students (male and females) in grades 5-8 who have been excluded from the PSD middle school because of their inappropriate behavior or have serious academic, social and emotional problems which prevent them for adjusting in a total amount not to exceed \$270,000.00. (Minority Participation is 0%) (GENERAL)
25. Purchasing Administrator Petrarca, under date of August 19, 2008, requesting approval for the School Department/Finance/Local /Title I to enter into a contract with Whitmarsh Corporation to provide a middle and high school alternative education program to students who are excluded from Providence middle and high schools because of their inappropriate behavior and/or have truancy problems, in a total amount not to exceed \$172,500.00. (Minority Participation is 0%) (FEDERAL)
26. Purchasing Administrator Petrarca, under date of August 19, 2008, requesting approval for the School Department/Plant Maintenance/Local of change order with Cintas Corporation in the amount of \$10,000.00 for emergency repairs that are not covered under the original contract for a total amount not to exceed \$186,190.00 for one year, 2008/2009. (Minority Participation is 0%) (LOCAL)
27. Purchasing Administrator Petrarca, under date of August 18, 2008, requesting approval for the School Department/Transportation/Local to pay Edulog Education Logistics for this year's license and maintenance fees in the amount of \$5,885.00. (Minority Participation is 0%) (GENERAL)
28. Purchasing Administrator Petrarca, under date of August 25, 2008, requesting approval for the School Department/Federal Programs-Title I/Title II to enter into a contract with Sopris West to provide site visits and on site coaching to middle and high school teachers implementing the LANGUAGE! Intervention Program, in a total amount not to exceed \$440,550.00. (Minority Participation is 0%) (TITLE I/TITLE II)

**B. OPENING OF BIDS:**

1. UNDERWATER EQUIPMENT-POLICE DEPARTMENT.
2. REQUEST FOR PROPOSALS (RFP) FEMA LEVEE CERTIFICATION-FOX POINT HURRICANE BARRIER-DEPARTMENT OF PUBLIC WORKS.
3. PORT OF PROVIDENCE SIREN SYSTEM-PROVIDENCE EMERGENCY MANAGEMENT AGENCY & OFFICE OF HOMELAND SECURITY.
4. HOPE TIMBER HARVESTING SERVICES-WATER SUPPLY BOARD.
5. PURCHASE OF 10-10-10 LAWN FERTILIZER FOR USE AT THE WATER TREATMENT PLANT (BLANKET JULY 2008-JUNE 2010)-WATER SUPPLY BOARD.
6. EMERGENCY REPAIRS TO PONAGANSET RESERVOIR DAM-WATER SUPPLY BOARD.
7. REPLACEMENT OF LEAD SERVICES AND APPURTENANCES WITHIN PUBLIC SPACE AND DESIGNATED PRIVATE PROPERTY, AND ASSOCIATED PERMANENT RESTORATION OF STREETS AND SIDEWALKS AND GRASSY AREAS (PHASE III AND IV) (BLANKET 2009-2010)-WATER SUPPLY BOARD.

**C. ADVERTISEMENTS:**

**TO BE OPENED ON MONDAY, SEPTEMBER 15, 2008:**

PARKS DEPARTMENT

GANO STREET SOCCER FIELD IMPROVEMENTS.

WORKFORCE SOLUTIONS OF PROVIDENCE/CRANSTON

WORKFORCE DEVELOPMENT TECHNICAL ASSISTANCE AND STAFF SUPPORT.

SCHOOL DEPARTMENT

RFP FOR AUTISM SPECIALIST/BEHAVIOR ANALYST PROVIDENCE SCHOOL DEPARTMENT/FEDERAL/PROGRAMS/IDEA.

**TO BE OPENED ON MONDAY, SEPTEMBER 29, 2008:**

POLICE DEPARTMENT

POLICE UNIFORMS.

VARIOUS PRINTERS.

PROVIDENCE EMERGENCY MANAGEMENT AGENCY & OFFICE OF HOMELAND SECURITY

EMERGENCY OPERATIONS CENTER-LIGHTING.

SCHOOL DEPARTMENT

RFP FOR PRINTING OF CONNECTIONS NEWSLETTER/FEDERAL PROGRAMS-TITLE I.

**TO BE OPENED ON TUESDAY, OCTOBER 14, 2008:**

POLICE DEPARTMENT

WRITTEN PROMOTIONAL EXAM-RANK OF SERGEANT.

WRITTEN PROMOTIONAL EXAM-RANK OF LIEUTENANT.

DEPARTMENT OF PUBLIC WORKS

SNOW AND ICE CONTROL-HIRED EQUIPMENT 2008/2009 WINTER SEASON (***PRE-BID CONFERENCE SEPTEMBER 16, 2008 AT 7:00 O'CLOCK P.M., DEPARTMENT OF PUBLIC WORKS, HIGHWAY GARAGE, 20 ERNEST STREET, PROVIDENCE, RI.***)