

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: August 9, 2016

TO: Purchasing Director

SUBJECT: **RFP FOR REFUGEE AND UNACCOMPANIED YOUTH FAMILY STUDENT REGISTRATION & SCHOOL BASED SUPPORT-ONE YEAR CONTRACT WITH 2-(1) YEAR OPTIONS/FEDERAL PROGRAMS-TITLE III – SCHOOL DEPARTMENT**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director be authorized to engage Dorcas International Institute of Rhode Island (DIIRI), 645 Elmwood Avenue, Providence, RI 02907, sole bidder, for RFP for Refugee and Unaccompanied Youth Family Student Registration & School Based Support-One Year Contract With 2-(1) Year Options/Federal Programs-Title III, in a total amount not to exceed Seventy Nine Thousand Five Hundred Forty Eight (\$79,548.00) Dollars, all in accordance with the offer of said firm submitted on July 25, 2016.

cc: Pur.Dir.
Contr
School (3)
File

City Clerk

JORGE O. ELORZA
Mayor

Providence Schools

Providence Public School District
Purchasing Department
797 Westminster Street
Providence, RI 02903
tel. 401.456.9264
fax 401.456.9292
www.providenceschools.org

CHRISTOPHER N. MAHER
Superintendent

Date: July 28, 2016

The Honorable Angel Taveras
Chairman, Board of Contract and Supply
City Hall
Providence, RI 02903

Dear Mayor Taveras,

RE: RFP for Refugee and Unaccompanied Youth Family Student Registration & School Based Support One Year Contract With 2 One Year Options/Federal Programs-Title III-School Department.

(Title of Item/Service)

DATE OF BID OPENING: July 25, 2016

RECOMMENDED BIDDER: **Dorcas International Institute of Rhode Island (DIIRI)**
(Name and Address) **645 Elmwood Avenue
Providence, R.I. 02907**

AMOUNT RECOMMENDED: **Not to exceed \$79,548.00.**

In response to our request for proposal regarding the above entitled, our Department received the following Bids; (Please list by low bidder first)

	NAME	BASE	BID AMOUNTS ALTERNATES	TOTAL
1.	Dorcas International Institute of Rhode Island (DIIRI)			Nor to exceed \$79,548.00

(Additional sheet is is not attached)

On the basis of said bids, we recommend the low bidder, as identified on LINE 1, which firm's bid has met the specifications.


On the basis of said bids, we recommend the bidder identified on LINE _____. While not the apparent low bidder, a review of the bids reveal that it is in the best interest of the City to reject the low bidder(s) because: (Please provide explanation)

(Additional sheet is is not attached)

MINORITY PARTICIPATION \$ 0 % 0

Respectfully submitted,

Account Code **Title III**
Amount **Not to exceed \$79,548.00.**
(CONTINGENT UPON FUNDING.)


Judith Petrarca
Purchasing Administrator

Finance Approval: ACU 7/28/16