

to appear: March 25, 2019

Apply for a Special Event Permit

117675

Applicant

Vincent Scorziello
207-459-8762
vin@campusfinewines.com

23717

Block Party

Wickenden Area Merchants Association
Wickenden St between Brook and Travers St

April 27, 2019
11 AM - 5:00 PM
- Street Closure
- Vendors
- caterer will provide alcohol

Wickenden St.
makes an d
merchants sale

Type of Event

Community Block Party

For Profit Block Party

true

Film or Videography

Photoshoot

Concert

Political Demonstration/March

Religious Ceremony

Public Art Display/Exhibition

Run or Walk

WaterFire

Carnival

Festival

Parade

Other

Please describe your event if it falls outside of these categories.

About Event/Event Organizers

Event organizer

Vincent Scorziello

Organizing company, if applicable

Wickenden Area Merchants Association

What kind of organization or individual is hosting this event?

Non-profit or community organization/individual

Organizing company or organizing individual's address

WAMA - Wickenden Area Merchants Association, c/o Campus Fine Wines 127 Brook St. Providence, RI 02906

Event name

Wickenden St. Makers and Merchants Sale

Have you done an event that has impacted public property in Providence before?

No

Phone number of the person in charge on day of event

207-459-8762

First day of event

4/27/2019

Start times and dates of event

11am 4/27/2019

If playing music, what time will you turn it off?

5pm

Will you be hiring a professional security organization to handle security arrangements for this event?

No

Will an ambulance be on standby at your event?

No

How do you plan on marketing or promoting your event?

Social media and NPR radio spot

Will parking be provided for attendees?

No

Specialized Location

Will your event be held in a Providence park?

No

Event location

Wickenden St. between Brook and Traverse streets

Have you held this specific event before?

Yes

Who is the person in charge on the day of the event?

Vincent Scorziello

Will your event span multiple days?

No

What time(s) AND date(s) will you be setting up?

9am Saturday 4/27/2019

What time AND date will your event end?

5pm 4/27/2019

What time do you expect all people working the event to have left, i.e., what time will the location of the event be completely clear?

6pm

Who is in charge of your safety protocol?

Vincent Scorziello

How many people are you expecting at your event?

750

Will your event be gated, ticketed, or will there be an entry fee?

No

Please include the name of a promoter if one is being used.

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Where will attendees park if parking spots are not available?

Most attendees are from the neighborhood and walk. Otherwise attendees park on the side streets near Wickenden St.

Will your event take place or include elements in a waterway?

No

Will your event be at the Alex and Ani Center? (Skating Rink)

No

Parks Damage/Clean Up Deposit

Parks Internal

Number of Supervisor Hours

Number of Park Ranger Hours

--

--

Number of Maintenance Worker Hours

Number of Trash Removal Worker Hours

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--

Number of Hours for Electrical Work

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DPW + Traffic Engineering

Are you closing any streets or sidewalks?

Yes

Date(s) and Hours of Closure(s)

4/27/2019 from 9am to 6pm.

Explain your street and/or sidewalk closures. This should include a list of streets to be closed, including limits. Please indicate all that apply in your description: Entire street, a sidewalk, one travel lane, parking lane. It may be one or more of these options.

The portion of Wickenden St. between Brook and Traverse streets

Are you installing traffic control devices to close the street or do you require traffic engineering to do so?

Reason for street or sidewalk closure(s).

Traffic Engineering will install traffic control devices.

Hosting Wickenden St. Makers and Merchants sidewalk sale

Do you require traffic engineering to install temporary emergency no parking signs to reserve/block on street parking?

Yes

Please list streets/blocks that require emergency no parking signs. Please indicate if one or both sides of street require no parking signs.

Wickenden St. between Traverse and Brook, both sides

If closing meters, please include meter numbers below.

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By checking here, I attest that I will attach a map of my street closures IF it impacts 5 or more streets.

true

By checking here, I affirm that I understand that there will be a \$50 late fee if I do not submit a street closure request within 10 days prior to the requested closure date.

true

By checking here, I attest that I will attach a trash plan. I acknowledge that failure to clean up after my event may result in a \$500 fine.

true

By checking here, I affirm that I will attach Traffic Control Plan, if I am installing traffic control devices, for review by the Office of Traffic Engineering.

true

DPW + Traffic Engineering Internal

Number of meter days

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How many streets will an applicant be closing themselves?

--

Does this person need to be charged a \$500 fee for trash cleanup?

--

For late applications, how many streets are impacted and require a \$50 late fee?

--

How many 500 ft. sections of street will require ENPTZ?

--

How many streets will Traffic Engineering be closing for applicant?

--

Was this application submitted late? (Meaning less than 10 days prior to requested street closure?)

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Fire Safety

Will your event include tents?

Yes

Tent Vendor Phone Number

000-000-0000

Will any of your tents be larger than 18x18 square feet?

No

What are the dimensions of each tent?

10 x 10

Tent Vendor Name

Not vending

How many tents will you have?

15

How many of your tents will be 350 square feet or larger?

0

Please detail the number of exits each tent at your event will have.

2

By checking here, I affirm that I understand that saw horse(s) / bicycle racks are the approved means for a barricade; the use of an automobile(s) is not allowed, or accepted per RIFC; (NFPA 1, 2012 Edition with RI Amendments).

true

By checking here, I affirm that electrical cords shall be rated for exterior use and of the correct gauge for equipment they serve.

true

By checking here, I affirm that generators will be at least 5 feet from any tent.

true

By checking here, I affirm that if a generator is used, fueling of the generator while it is running is strictly prohibited and fuel shall be kept at a 5 foot minimum from generator, plus a fire extinguisher (10lb or greater) shall be available.

true

Will your event include rides?

No

Board of Licenses

Will your event include alcohol?

Yes

Who will be catering your alcohol?

Little Bitte

Will your event be indoors or outdoors?

Outdoors

By checking here, I affirm that a first aid kit will be on site.

true

By checking here, I affirm that tents shall be weighted/secured down.

true

By checking here I affirm that smoking shall not be permitted in any tent and that portable fire extinguishers shall be furnished.

true

By checking here, I affirm that electrical cords will be protected for foot traffic. Rubber mats are an acceptable form of cover.

true

By checking here, I affirm that propane or any compressed gas shall be restrained/strapped/secured.

true

Will your event include a bouncy house?

No

What type of liquor license will be in use at your event?

Class P (Caterer)

By checking here, I attest that I will attach agree to attach a site map, management plan, and liquor liability insurance information.

true

Will your event include a raffle?

No

Will your event include food or merchandise being sold by vendors?

Yes

Will your event include amplified sound or music?

Yes

I agree to attach a list of vendors if applicable.

true

Number of days of outdoor entertainment

1

Will your event include live entertainment or performance, a DJ, and/or karaoke?

Yes

I agree to attach a list of entertainers if applicable.

true

Number of days of indoor entertainment

0

Number of days your event will require expansion of premises.

1

Board of Licenses: Additional Information

Live Band(s)

--

Adult Entertainment

--

Dance by Performers

--

Roller Skating in a Rink

--

Trampoline(s)

--

DJ(s)

true

Theatrical Performance

--

Dancing by Patrons

--

Athletics

--

Karaoke

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Board of Licenses: Blanket Vendor License

Are you hosting the event or the portion of the event that will include numerous mobile vendors?

Yes

If you are paying the fee for all your vendors, how many unlicensed vendors will be present at the event?

0

If vending, what is the name of your business (dba)?

Not vending

Will you be paying the fee for the vendors at your event?

No

Are you acting as a vendor at an event and require a one-day blanket vendor license that the vendor organizer will NOT be paying for?

No

Mobile Vendor License

Fruit/Vegetables

--

Packaged Foods

--

Food made-to-order

--

Beverages

--

Prepared Foods

true

Merchandise

true

Please give a brief description of what you plan on selling if you selected merchandise.

Our vendors are local artists selling their art and local food trucks serving food

IMPORTANT INFORMATION: Police and Fire Details and assorted fees

Check here to affirm your understanding

true

Regulations and Affidavit

By checking here, I affirm that I understand that failure to comply with the following rules will impact future permitting.

true

By checking here, I affirm that I understand that applicant and/or concessionaire is responsible to pay all applicable fees. Any non-payment of fees to any City department will result in the denial of the application.

true

By checking here, I affirm that I understand that all members of my organizing committee and concessionaires must adhere to the rules and regulations set forth by all applicable departments. Any violation may result in a denial of a future permit.

true

By checking here, I attest that I understand that the applicant is responsible for ensuring that there is no illegal activity on the premises.

true

By checking here, I affirm that I understand that federal law requires a minimum of 4 ft. of clear unobstructed sidewalk be available at all times for pedestrians. The applicant must keep sidewalks clear and make sure that no storage is allowed on sidewalk or complete a sidewalk closing permit.

true

By checking here, I affirm that I understand that the applicant will be responsible for any damage to any public property.

true

By checking here, I affirm that I understand that the applicant shall indemnify and hold harmless the City of Providence and its employees from any damage it may sustain or be required to pay, by reason of said event, or by any reason of any act or neglect by the applicant or their agent relating to such event or by reason of any violation of the terms and conditions of this license. A Certificate of Insurance is required in the amount of \$1,000,000 naming the City of Providence and its employees and/or agents (and the Providence Parks Department, if applicable) as additional insured for events with fewer than 5,000 people. For events with 5,000 or more people, \$5,000,000 of liability insurance is required.

true

By digitally signing here, I hereby attest that the information contained within the Public Special Event Application is true.

Vincent Scorziello

ACT Internal

Is a City Service Meeting required?

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How many days late is this application?

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By checking here, I affirm that I understand that the applicant is responsible for filing this application in a timely manner: at least 90 days in advance for larger events (500+ people) and 60 days in advance for smaller events (less than 500 people). Noncompliance may result in a denial of the application and/or a fine of \$10 per day for applications received fewer than 90 days (or 60 days accordingly) prior to the date of the event.

true

By checking here, I attest that I understand that the City of Providence reserves the right to revoke a granted application at any time.

true

By checking here, I attest that I understand that the event organizer MUST notify all businesses, residents and churches that are impacted by the event, and furnish them with date, time of impact along with an on site contact number for problem resolution. A neighbor signature document may be required before a permit is given.

true

By checking here, I attest that I shall indemnify and hold harmless the City of Providence, its agents, officers, servants, and employees, from any and all claims, demands suits and compromise, both for damage to property and damage to persons, of whatever kind, which may result from the use of the City's public property and facilities including all Providence Parks, whether such damages are direct or incidental.

true

City Service Meeting date, if necessary

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Is this event being produced by the City of Providence?

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