

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: January 21, 2020

TO: Purchasing Director

SUBJECT: **APPROVAL TO AWARD, LAURA BROWN-LAVOIE, FOR THE KRESGE FOUNDATION'S FRESHLO: FRESH, LOCAL AND EQUITABLE GRANT – DEPARTMENT OF ART, CULTURE & TOURISM**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes Approval to Award, Laura Brown-Lavoie, for the Kresge Foundation's FreshLo: Fresh, Local and Equitable Grant, to spend a total of 133 hours in the co-design and co-facilitation community health worker artist facilitator trainings for 72-hour program, for a total amount not to exceed Ten Thousand Dollars (10,000.00), all in accordance with the request of Stephanie Fortunato, Director, in communication dated January 9, 2020.

cc: Pur.Dir.
Contr.
Tourism
File

Shawn Selleck

City Clerk



Department of Art, Culture + Tourism
Jorge O. Elorza, Mayor | Stephanie Fortunato, Director

January 9, 2020

The Honorable Jorge O. Elorza
Chairman, Board of Contract and Supply
Providence City Clerk's Office
25 Dorrance Street
Providence, Rhode Island 02903

RE: Laura Brown-Lavoie – Kresge Grant ID# G-1705-267819

Dear Mayor Elorza,

The Department of Art, Culture + Tourism (ACT) respectfully requests a vendor award to Laura Brown-Lavoie, 101 Duck Cove Ln., North Kingstown, Rhode Island, 02952, to spend a total of 133 hours in co-design and co-facilitation community health worker artist facilitator trainings for 72-hour program, for a total amount not to exceed \$10,000, which will come entirely from 246-00013-20. This requested vendor was named as a partner in this grant award and for this work. Funding for this portion of the grant was also contingent upon working with them.

Kresge Foundation's FreshLo: Fresh, Local, and Equitable grant has funded the City of Providence Department of Art, Culture + Tourism and Healthy Communities Office to co-lead *Sowing Place*. The initial grant period began on October 1, 2017 and ended on September 30, 2019. With additional support from Kresge, the City of Providence Department of Art, Culture + Tourism and Healthy Communities Office have jointly proposed a pilot Creative Community Health Worker training and residency program. We believe such a program will allow us to expand our direct reach to neighborhood residents and pilot a new pathway towards employment in both creative and community health worker fields. The project begins in early February 2020 and concludes in October 2020.

We are requesting a vendor award for Laura Brown-Lavoie. Her participation and role in this project is based on her unique experience as a partner and artist facilitator working with ACT on *Sowing Place* since 2017. As part of this contract, Laura Brown-Lavoie will work closely with the Department of Art, Culture + Tourism (ACT) to complete all grant requirements.

Respectfully submitted,

Stephanie P. Fortunato
Director

Finance Approval

Minority Participation: 0%MBE 0% WBE

Account Code: 246-00013-20 \$10,000
TOTAL \$10,000

PROVIDENCE THE CREATIVE CAPITAL