

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: January 21, 2020

TO: Purchasing Director

SUBJECT: **APPROVAL TO PAY, THE NATIONAL COUNCIL FOR BEHAVIORAL HEALTH, FOR THE PURCHASE OF MENTAL HEALTH FIRST AID PROGRAM MATERIALS FOR TRAININGS TO BE HELD DURING THE 2019-2020 SCHOOL YEAR – SCHOOL DEPARTMENT**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval to Pay, the National Council for Behavioral Health, for the purchase of Mental Health First Aid program materials for trainings to be held during the 2019-2020 school year, for a total amount not to exceed Eighteen Thousand Two Dollars and Fifty Cents (\$18,002.50), all in accordance with the request of Christopher Petisce, Acting Business Manager, in communication dated January 9, 2020.

cc: Pur.Dir.
Contr.
School
File

Shawn Selleck

City Clerk

ANGÉLICA INFANTE-GREEN
Commissioner

DOROTHY C. SMITH
Interim Superintendent



Providence Public School District
Office of the Superintendent
797 Westminster Street
Providence, RI 02903-4045
tel. 401.456.9211
cell 401.374.6579
www.providenceschools.org

January 9, 2020

The Honorable Jorge O. Elorza, Chairman
Chairman, Board of Contract and Supply
City Hall
Providence, RI 02903

Dear Mayor Elorza, 70 # 27942

On May 13, 2019 the Board of Contract and Supply approved **APPROVAL FOR THE OFFICE OF TRANSFORMATIONS/AWARE GRANT TO PAY THE NATIONAL COUNCIL FOR BEHAVIORAL HEALTH, SOLE VENDOR, FOR MENTAL HEALTH FIRST AID PROGRAM MATERIALS AND INSTRUCTOR TRAININGS-SCHOOL DEPARTMENT** in an amount **not to exceed \$21,500.00**. This vendor is the sole entity providing these materials in the United States and sole entity for Instructor Trainings in the United States and U.S. Territories with the exception of Maryland and Missouri (see attached letter).

At this time, the Providence School Department is **requesting approval to purchase additional Mental Health First Aid program materials** for trainings to be held during this 2019-2020 school year. The manuals for future trainings for year two of the Project Aware grant will cost **an amount not to exceed \$18,002.50**.

Federal funds for this project are regulated by the Department of Education. The Federal Office of the School Department is merely the custodian of the funds, and whereas, the Department of Education has approved this application as the only vendor to execute this project, the School Department requests the Board of Contract and Supply approve this program.

Funding is available in account PROJECT AWARE GRANT-(CONTINGENT UPON FUNDING). (ds) 1/9/2020

Respectfully submitted,

Christopher Petisce
Acting Business Manager

CP/lb



MENTAL
HEALTH
FIRST AID

January 8, 2019

Panhandle Area Educational Consortium
Rusty Holmes
797 Westminster St
Providence, RI 02907

This letter confirms that the National Council for Behavioral Health is the sole entity providing national Mental Health First Aid Program Materials (manuals, curriculum products, ancillary products) in the United States. Materials can be ordered through www.mhfastore.org.

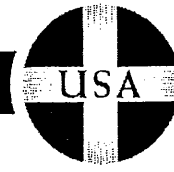
This letter also confirms that the National Council for Behavioral Health is the sole entity providing Mental Health First Aid Instructor Trainings in the United States and U.S. territories with the exception of Maryland and Missouri.

Should you need additional information, please contact our Mental Health First Aid Concierge at or 202-684-7457 x 118.

Sincerely,

A handwritten signature in cursive script that reads "Linda Rosenberg".

Linda Rosenberg, MSW
President/CEO



MENTAL
HEALTH
FIRST AID

December 19, 2019

Dana Benton-Johnson

Providence Public Schools

Dana Benton-Johnson:

Many thanks for all that you do to help in the fight to destigmatize mental illness! Because we are a non-profit organization, we do not charge taxes or ground shipping on processed orders. Standard ground shipping is 3 - 5 days. As requested, below is a summary for this order of requested materials and their quantities that is valid for 30 days:

Youth Participant Manuals \$18.95 x QTY 950 = \$ 18,002.50

\$18,002.50 TOTAL

Please do not hesitate to advise me if you have any additional questions or concerns with regards to this quote.

Sincerely,

Eliei Vega

(202)849-4928

National Council for Behavioral Health

1400 K Street NW, Suite 400

Washington, DC 20005