

City of Providence



Rhode Island

Department of City Clerk

MEMORANDUM

DATE: April 27, 2020

TO: Purchasing Director

SUBJECT: **APPROVAL OF CHANGE ORDER #1, WITH SUMMIT GENERAL STORE, FOR DOG & CAT FOOD AND KITTY LITTER – PROVIDENCE POLICE DEPARTMENT**

CONSIDERED BY: Board of Contract and Supply

DISPOSITION: VOTED: that the Purchasing Director hereby authorizes approval of Change Order #1, with Summit General Store, for Dog & Cat Food and Kitty Litter, in the amount of Three Thousand Dollars (\$3,000.00), due to additional dog, cat food and kitty litter for animals at the Providence Animal Shelter, for a revised total contract amount not to exceed Twenty One Thousand Dollars (\$21,000.00), all in accordance with the request of Colonel Hugh T. Clements, Jr, Chief, in communication dated April 14, 2020.

cc: Pur.Dir.  
Contr. AT  
Police  
File

A handwritten signature in cursive script that reads "Shawn Selleck".

City Clerk

Jorge O. Elorza  
Mayor

Steven M. Paré  
Commissioner



Colonel Hugh T. Clements, Jr.  
Chief of Police

Providence Police Department  
325 Washington Street  
Providence, Rhode Island 02903

*"Building Pride in Providence"*

April 14, 2020

The Honorable Jorge O. Elorza  
Chairman, Board of Contract & Supply  
**City Hall**  
Providence, RI 02903

**RE: (#28792) Change Order Request – Summit General Store**

Contractor: Summit General Store, 25 Old Summit Road, Greene, RI 02827

Award Date: 4/29/19

Current PO: 560603

Dear Mayor Elorza:

The Police Dept. respectfully requests a **change order** for the above contract in the amount of **\$3,000.00** with Summit General Store as shown below:

Original Contract Amount:	\$ 18,000.00
Change Order #1:	\$ 3,000.00
<b>Final Contract Amount:</b>	<b>\$ 21,000.00</b>

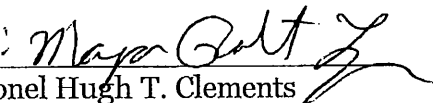
The change is due to additional dog, cat food and kitty litter for the animals at Providence Animal Shelter.

MBE/WBE Participation: 0%

Account: 101-302-54100

Amount: \$3,000.00

Respectfully submitted,

FOR:   
Colonel Hugh T. Clements  
Chief of Police

  
Elaine M. Richards  
Deputy Commissioner

