

to appear: Aug 14 2019

Apply for a Special Event Permit

117982

25738

WAMA at

Wickenden street between  
Traverse & Brooke Street

Applicant

Vincent Scorziello

207-459-8762

vin@campusfinewines.com

Sept 21, 2019

11 AM - 7 PM

Type of Event

Community Block Party

true

Film or Videography

Concert

Religious Ceremony

Run or Walk

Carnival

Parade

For Profit Block Party

Photoshoot

Political Demonstration/March

Public Art Display/Exhibition

WaterFire

Festival

Other

- DJ  
- Vendors  
- Caterer serving  
alcohol  
- Street Closures

Wickenden  
Area makers  
and Merchants  
Sale

Please briefly describe your event.

Wickenden St. Makers and Merchants sale, a street closure on Wickenden between Brook and Traverse where local artists sell their art. We have food trucks, a cocktail caterer, and a dj.

About Event/Event Organizers

Event organizer

Vincent Scorziello

What kind of organization or individual is hosting this event?

Non-profit or community organization/individual

Organizing company or organizing individual's address

Organizing company, if applicable  
WAMA - Wickenden Area Merchants Association

WAMA c/o Campus Fine Wines, 127 Brook St., Providence RI 02906

**Event name**

Wickenden Area Makers and Merchants sale

**Have you done an event that has impacted public property in Providence before?**

No

**Phone number of the person in charge on day of event**

207-459-8762

**First day of event**

9/21/19

**Start times and dates of event**

Saturday 9/21/19 9am street closure, event starts 11am

**If playing music, what time will you turn it off?**

6pm

**Will you be hiring a professional security organization to handle security arrangements for this event?**

No

**Will your event be gated, ticketed, or will there be an entry fee?**

No

**Please include the name of a promoter if one is being used.**

--

**Specialized Location**

**Will your event be held in a Providence park?**

No

**Event location**

Wickenden St. between Traverse and Brook streets

**Have you held this specific event before?**

Yes

**Who is the person in charge on the day of the event?**

Vincent Scorziello

**Will your event span multiple days?**

No

**What time(s) AND date(s) will you be setting up?**

Saturday 9/21/19 from 9am-7pm

**What time AND date will your event end?**

Saturday 9/21/19 event ends 6pm, street reopens 7pm

**What time do you expect all people working the event to have left, i.e., what time will the location of the event be completely clear?**

7pm

**Who is in charge of your safety protocol?**

Vincent Scorziello

**How many people are you expecting at your event?**

750

**How do you plan on marketing or promoting your event?**

RINPR radio spot and social media

**Will parking be provided for attendees?**

No

**Where will attendees park if parking spots are not available?**

On side streets near Wickenden St.

**Will your event take place or include elements in a waterway?**

No

Will your event be at the Alex and Ani Center? (Skating Rink)

No

**Parks Damage/Clean Up Deposit**

**Parks Internal**

Number of Supervisor Hours

--

Number of Maintenance Worker Hours

--

Number of Hours for Electrical Work

--

Number of Park Ranger Hours

--

Number of Trash Removal Worker Hours

--

**DPW + Traffic Engineering**

Are you closing any streets or sidewalks?

Yes

Date(s) and Hours of Closure(s)

9/21/19 9am-7pm

Explain your street and/or sidewalk closures. This should include a list of streets to be closed, including limits. Please indicate all that apply in your description: Entire street, a sidewalk, one travel lane, parking lane. It may be one or more of these options.

~~Wickenden St. between Brook and Traverse, entire street closed to parking and traffic.~~

Are you installing traffic control devices to close the street or do you require traffic engineering to do so?

Traffic Engineering will install traffic control devices.

Reason for street or sidewalk closure(s).

Public block party/art sale

Do you require traffic engineering to install temporary emergency no parking signs to reserve/block on street parking?

Yes

Please list streets/blocks that require emergency no parking signs. Please indicate if one or both sides of street require no parking signs.

Wickenden between Brook and Traverse, and the few spots east of Wickenden on Brook and Traverse to allow smooth detour.

If closing meters, please include meter numbers below.

By checking here, I attest that I will attach a map of my street closures IF it impacts 5 or more streets.

true

By checking here, I affirm that I understand that there will be a \$50 late fee if I do not submit a street closure request within 10 days prior to the requested closure date.

true

By checking here, I attest that I will attach a trash plan. I acknowledge that failure to clean up after my event may result in a \$500 fine.

true

By checking here, I affirm that I will attach Traffic Control Plan, if I am installing traffic control devices, for review by the Office of Traffic Engineering.

--

### DPW + Traffic Engineering Internal

Number of meter days

--

How many streets will an applicant be closing themselves?

--

Does this person need to be charged a \$500 fee for trash cleanup?

--

For late applications, how many streets are impacted and require a \$50 late fee?

--

How many 500 ft. sections of street will require ENPTZ?

--

How many streets will Traffic Engineering be closing for applicant?

--

Was this application submitted late? (Meaning less than 10 days prior to requested street closure?)

--

### Fire Safety

Will your event include tents?

Yes

Tent Vendor Phone Number

no tent vendor

Will you have any tents that are larger than 350 square feet?

No

By checking here, I affirm that I understand that saw horse(s) / bicycle racks are the approved means for a barricade; the use of an automobile(s) is not allowed, or accepted per RIFC; (NFPA 1, 2012 Edition with RI Amendments).

Tent Vendor Name

no tent vendor

How many tents will you have?

15

By checking here, I affirm that tents shall be weighted/secured down.

true

By checking here, I affirm that a first aid kit will be on site.

true

true

By checking here I affirm that smoking shall not be permitted in any tent and that portable fire extinguishers shall be furnished.

true

By checking here, I affirm that if a generator is used, fueling of the generator while it is running is strictly prohibited and fuel shall be kept at a 5 foot minimum from generator, plus a fire extinguisher (10lb or greater) shall be available.

true

Will your event include rides?

No

**Board of Licenses**

Will your event include alcohol?

Yes

Who will be catering your alcohol?

Little Bitte cocktail catering

By checking here, I affirm that electrical cords shall be rated for exterior use and of the correct gauge for equipment they serve.

true

By checking here, I affirm that generators will be at least 5 feet from any tent.

true

By checking here, I affirm that electrical cords will be protected for foot traffic. Rubber mats are an acceptable form of cover.

true

By checking here, I affirm that propane or any compressed gas shall be restrained/strapped/secured.

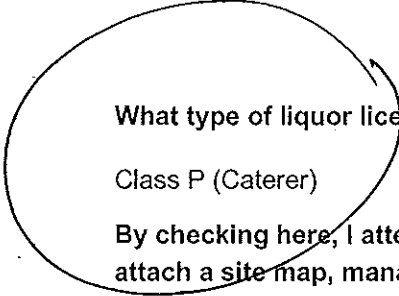
true

Will your event include a bouncy house?

No

Will an ambulance be on site at your event?

No



What type of liquor license will be in use at your event?

Class P (Caterer)

By checking here, I attest that I will attach agree to attach a site map, management plan, and liquor liability insurance information.

true

Will your event be indoors or outdoors?

Outdoors

Will your event include food or merchandise being sold by vendors?

Yes

Will your event include amplified sound or music?

Yes

I agree to attach a list of vendors if applicable.

true

Number of days of outdoor entertainment

Will your event include a raffle?

No

Will your event include live entertainment or performance, a DJ, and/or karaoke?

Yes

I agree to attach a list of entertainers if applicable.

true

Number of days of indoor entertainment

true

true

Please give a brief description of what you plan on selling if you selected merchandise.

Licensed vendors at event will be selling food and local artists will be selling their work

**IMPORTANT INFORMATION: Police and Fire Details and assorted fees**

Check here to affirm your understanding

true

**Support for your Event**

Static Field

Static Field

--

--

Static Field

Static Field

--

--

Static Field

Static Field

--

--

By checking here, I affirm that I have read this information and understand that I can refer back to it at any time using the "details" section of my submitted application.

true

**Regulations and Affidavit**

By checking here, I affirm that I understand that failure to comply with the following rules will impact future permitting.

true

By checking here, I affirm that I understand that all members of my organizing committee and concessionaires must adhere to the rules and regulations set forth by all applicable departments. Any violation may result in a denial of a future permit.

true

By checking here, I affirm that I understand that applicant and/or concessionaire is responsible to pay all applicable fees. Any non-payment of fees to any City department will result in the denial of the application.

true

By checking here, I attest that I understand that the applicant is responsible for ensuring that there is no illegal activity on the premises.

true

By checking here, I affirm that I understand that federal law requires a minimum of 4 ft. of clear unobstructed sidewalk be available at all times for pedestrians. The applicant must keep sidewalks clear and make sure that no storage is allowed on sidewalk or complete a sidewalk closing permit.

true

By checking here, I affirm that I understand that the applicant shall indemnify and hold harmless the City of Providence and its employees from any damage it may sustain or be required to pay, by reason of said event, or by any reason of any act or neglect by the applicant or their agent relating to such event or by reason of any violation of the terms and conditions of this license. A Certificate of Insurance is required in the amount of \$1,000,000 naming the City of Providence and its employees and/or agents (and the Providence Parks Department, if applicable) as additional insured for events with fewer than 5,000 people. For events with 5,000 or more people, \$5,000,000 of liability insurance is required.

true

By digitally signing here, I hereby attest that the information contained within the Public Special Event Application is true.

Vincent Scorziello

**ACT Internal**

Is a City Service Meeting required?

By checking here, I affirm that I understand that the applicant will be responsible for any damage to any public property.

true

By checking here, I affirm that I understand that the applicant is responsible for filing this application in a timely manner: at least 90 days in advance for larger events (500+ people) and 60 days in advance for smaller events (less than 500 people). Noncompliance may result in a denial of the application and/or a fine of \$10 per day for applications received fewer than 90 days (or 60 days accordingly) prior to the date of the event.

true

By checking here, I attest that I understand that the City of Providence reserves the right to revoke a granted application at any time.

true

By checking here, I attest that I understand that the event organizer MUST notify all businesses, residents and churches that are impacted by the event, and furnish them with date, time of impact along with an on site contact number for problem resolution. A neighbor signature document may be required before a permit is given.

true

By checking here, I attest that I shall indemnify and hold harmless the City of Providence, its agents, officers, servants, and employees, from any and all claims, demands suits and compromise, both for damage to property and damage to persons, of whatever kind, which may result from the use of the City's public property and facilities including all Providence Parks, whether such damages are direct or incidental.

true

City Service Meeting date, if necessary

--  
How many days late is this application?

--  
Is this event being produced by the City of Providence?

--  
Check here after event has been City Serviced.